

Regional Development Bank, as the premier state-owned development bank in Sri Lanka with a network of 272 branches island wide and with over 3,000 manpower strength, invites applications from dynamic and result oriented individuals with relevant qualifications for the following post of the Bank.

# **INQUIRY OFFICERS - INTERNAL FORMAL DISCIPLINARY INQUIRIES**

### **Role Summary:**

Inquiry Officers are responsible for conducting formal disciplinary inquiries in accordance with the provisions of the Disciplinary Code of the Regional Development Bank. They play a critical role in ensuring that investigations are carried out fairly, impartially, and in line with procedural justice.

## **Key Requirements**

- 01 Retired Officer from any Government Bank in Sri Lanka,
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  - Retired Officer from the Sri Lanka Administrative Service, Judicial Service, or Audit,
  - or
  - A qualified Attorney-at-Law.
- 02 Minimum of 05 years proven experience in handling formal disciplinary inquiries as an Inquiry Officer.
- O3 Should possess a sound understanding of disciplinary procedures and relevant legal frameworks.
- O4 Should demonstrate a high level of integrity, impartiality, and professionalism.
- 05 Age should be below 70 years.

### **Method of Recruitment**

Selection will be made through a formal interview.

#### **Service Conditions**

The appointment will be made on a contract basis and on an assignment basis.

## **Working Days**

Mondays to Fridays (from 9:00 a.m. to 4:30 p.m.), as required — not on a daily basis.

# Remuneration

An attractive and negotiable remuneration package will be offered to the right candidates.

### **Closing Date for Applications**

August 31, 2025

# **How to Apply**

Interested and qualified candidates are requested to send their application, curriculum vitae, and certified copies of their educational/professional transcripts and service letters as proof of work experience to the following address. Application should comprise the information of two professional non-related referees including their names, addresses and contact numbers. Post applied for should be indicated on the top left hand corner of the envelope enclosing the application.

Any application not meeting the above required eligibility criteria or submitting incorrect information will be rejected at any stage of recruitment without any further notice. The Banks reserves the right to call only the short-listed candidates and postpone or cancel the recruitment.





