

VALUABLE OPPORTUNITY TO JOIN THE APEX INSTITUTION IN THE FINANCIAL SECTOR IN SRI LANKA



The Central Bank of Sri Lanka (CBSL) invites applications from qualified and experienced citizens of Sri Lanka who have served mainly in Government Sector with following requirements to be considered for the post of Driver on contract basis.

POST OF DRIVER (ON CONTRACT)

1. The Job/Responsibilities:

- Operate CBSL vehicles in a safe, responsible, and professional manner at all times, ensuring strict adherence to national traffic regulations, road safety standards, and CBSL's internal transport policies.
- Conduct routine pre-trip and post-trip vehicle inspections, monitor fuel levels, coordinate timely servicing, and maintain assigned vehicles in a clean, roadworthy, and presentable condition.
- Provide reliable and punctual transportation services for CBSL staff, senior management, official guests, and authorized errands, always ensuring professional and courteous experience.
- Maintain accurate and up-to-date logbooks and trip records, and promptly report any road incidents, vehicle defects, or maintenance requirements to the relevant supervisor or fleet administrator.
- Uphold CBSL's organizational policies, security protocols, and confidentiality standards at all times, particularly when transporting senior officials or handling sensitive materials.
- Support operational efficiency by assisting with minor administrative or logistical tasks as directed by supervisors, contributing to the smooth functioning of the transport unit.

2. Required Minimum Qualifications & Experience:

2.1 Educational Qualifications

Passed G.C.E. Ordinary level at one sitting with 05 credit passes

2.2 Experience:

Minimum of ten (10) years of experience in government sector as a Driver

2.3 Age:

Age not less than 45 years and not more than 57 years as at 14.06.2026

2.4 Other Mandatory Requirements:

- Possession of a minimum of twenty (20) years' valid driving license in the category of 'D' under the new vehicle class categorization (category 'A' under previous vehicle class categorization) which should cover all vehicle class categories of B, B1, C and C1 categories; **and**
- A clean driving record without suspension or cancellation of the license; **and**
- Physical and mental fitness to drive, including good eyesight and hearing, certified by a government medical officer; **and**
- Valid police clearance report

3. Employment:

On contract basis for a period of not more than three (03) years. Contracts will initially be signed for one (01) year and will be renewed at the end of each year based on the performance and the requirements of the Bank. Officers recruited on contract basis will not in any manner be considered to absorb to the permanent cadre of CBSL.

4. Remuneration and Other Benefits:

All-inclusive taxable monthly allowance of Rs. 100,000.00, and contributions to Employees' Provident Fund (EPF) and Employees Trust Fund (ETF).

Selection Procedure

Suitable candidates will be selected based on a Driving skill test and one or more interviews

Applications

Application forms could be downloaded from the official website of the Central Bank of Sri Lanka <https://www.cbsl.gov.lk/en/careers>

Applicants are strictly advised to adhere to the prescribed application format and send the duly completed applications with all the required documents to the following address to reach the Director/Human Resources by registered post on or before 14.06.2026.

It is required to indicate "Application for the Post of Driver (on Contract)" on the top left-hand corner of the envelope.

Those who do not possess the required qualifications and experience as at application closing date will not be eligible to apply for this post. Any application that does not meet the required qualifications, received after the deadline or not in the prescribed format, will be rejected without any notice.

Candidates who fail to provide originals of relevant documents at the certificate verification conducted prior to the interview, will not in any manner be considered as eligible candidates.

Any form of canvassing will be a disqualification.

CBSL reserves the right to postpone, cancel or decide the number of positions to be filled under this recruitment. Only shortlisted candidates will be contacted for the next step of the recruitment process.

Sections 20 and 24 (1) of Central Bank of Sri Lanka Act, No 16 of 2023 shall apply to all selected candidates.

Director – Human Resources
Central Bank of Sri Lanka, No. 30, Janadhipathi Mawatha, Colombo 01
Telephone: 011-2477330, Fax: 011-2477715