



Calling for Applications to fill Vacancies

Applications are invited from qualified Sri Lankan citizens to fill the following vacancies at the National Institute of Co-operative Development (NICD), Polgolla, Kandy, incorporated under Parliamentary Act No. 01 of 2001.

1. Vacancies

S.No	Designation	No of Vacancies	Basis of Recruitment
01.	Registrar	01	Contract/Secondment
02.	Senior Lecturer	02	Contract/Secondment
03.	Sales Promotion and Printing Officer	01	Contract
04.	Printing Machine Technological Assistant	01	Contract/ Assignment

2. Every applicant,

- Should be a citizen of Sri Lanka.
- Should be of an excellent moral character.
- Must have the physical and mental fitness required to perform the duties assigned to the position well as well as to work in any part of the island.

3. Conditions of Employment

- The primary place of work for the recruited position is the National Institute of Co-operative Development, Polgolla. However, duties must be performed in any part of the island as required.

4. Date of Eligibility

To be eligible to apply for the position, all required qualifications must be fulfilled by the closing date for submitting applications.

5. Method of Application

The qualifications required for the aforementioned positions, along with all related details, can be obtained by visiting the official website of the National Institute of Cooperative Development at www.nicd.edu.lk.

- As stated in the newspaper advertisement, applicants must apply for the position using the application form prepared and completed in accordance with the specimen application form provided on the official website of the institution. Certified photocopies of the qualification certificates listed in the application form must also be submitted along with the application.
- Further, applicants who are already working in Government/State Corporations/Statutory Institutions/Higher Education Institutions should send their application form through the head of the institution.
- The post applied for should be mentioned on the top left corner of the envelope in which the application is sent.
- The closing date for applications is **31.03.2026**, and duly completed applications must be sent via registered post on or before this date to: "**Director General and Chief Executive Officer, National Institute of Co-operative Development, Polgolla.**"
- Applications that are received late, incomplete, do not meet the basic qualifications, or are not accompanied by certified copies of the qualification certificates, as well as applications that are not properly submitted, will be rejected without further notice.
- Canvassing for this position will be considered a disqualification.

N.B. Any changes regarding the closing date for accepting applications or any other matters related to the recruitment will be updated on the official website of the Institute.