



# Growth is a mindset. Ready to nurture yours?

Seylan Bank, one of the most progressive banks in the country, is seeking a competent and forward thinking person to fill the following vacancy. This is your opportunity to join our dynamic team and move towards your career goals.

## Credit Analyst

## For SME HUB (Colombo & Negombo)

### Job Responsibilities

- Appraisal of SME credit proposals based on documents provided by branches within the stipulated Turnaround Time (TAT).
- Undertake business inspection/ property visits jointly with the Branch SME relationship officers.
- Coordinate with the SME Relationship Officers at branches/ clients to obtain information to expedite credit proposals.
- Liaise with Area Office/ Seylan Head Office for tracking status of proposals recommended and to expedite credit proposals.
- Initiate title verification and valuation of property.
- Liaise with legal agencies for obtaining title verification and valuation reports within the stipulated time.
- Ensure periodic review of facilities which are in the performing grade.
- Prepare Term Extension Facilities (TEFs) for temporary requests.
- Restructure/ Reschedule facilities in the performing grade.
- Collaborate with branches to ensure excess/ temporary facilities allowed are settled on due dates.
- Monitor Non – Performing Assets (NPA) facilities and follow up for settlement.

### The Person

- Minimum 06 years of experience out of which 03 years in Credit Analyst or similar role.
- Full or part professional qualification in Banking/ Finance from a recognized professional body.
- Degree or a professional qualification in Management would be an added advantage.
- Excellent communication skills and a collaborative mindset.
- Strong analytical, investigation, interpersonal skills and communication skills in English both verbal and written.
- Attention to detail and commitment to data accuracy.
- Professionalism, dependability, integrity and trustworthiness combined with a cooperative attitude.

If you fulfill the above criteria, we invite you to email your cv along with a recently taken photograph to [careers@seylan.lk](mailto:careers@seylan.lk) within 7 days of this advertisement.

Only the shortlisted candidates will be contacted by Seylan HR