



THE OPEN UNIVERSITY OF SRI LANKA
FACULTY OF EDUCATION
DEPT OF SECONDARY AND TERTIARY EDUCATION

VACANCY

Post of Academic Coordinator (On Contract)
Master of Education Degree Programme

Suitable qualified persons are called for the above post at the Department of Secondary & Tertiary Education, Faculty of Education of the Open University of Sri Lanka, Nawala.

Qualifications:

- Should hold a master's degree from a recognized university.
- Should at least 10 years' experience of administrative post hold.
- Should have excellent computer skills
- Should have good working knowledge of English language.
- Ability to type in English and Sinhala / Tamil is essential.

Duration of the appointment

- Appointments will be made initially for six months and extendable up to two years based on performance.

Salary scale:

- Rs.45,000 per month

Closing Date

- **17th September 2025**

Applications should be email with relevant certificates to the Head of the Dept hdste@ou.ac.lk. If you need any clarifications should contact Head of the Dept, or hdste@ou.ac.lk, or 011-2881231, 011-2881017

The decision of the Open University of Sri Lanka shall be final and conclusive. Applications received after the closing date will not be considered. Incomplete applications will be rejected. University has the right to shortlist the candidates and qualified shortlisted candidates will be called for an interview.

Registrar

The Open University of Sri Lanka

Date: 09th September, 2025