

SriLankan | Full time

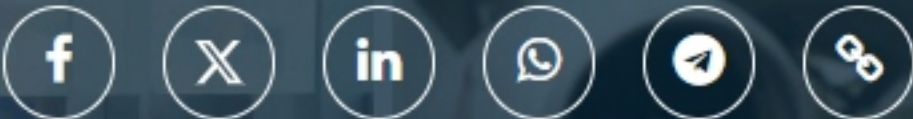
Assurance & Advisory Services Manager-Special Engagements and Quality Assurance

Katunayake, Sri Lanka | Posted on 16/07/2025

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Job Description

To manage and execute independent, objective special engagements of Company operations focusing on evaluating the adequacy and the effectiveness of system of internal controls, risk management practices and governance processes.

Develop and maintain an effective Quality Assurance programme.

Key responsibilities:

- Assist the Senior Manager Group Assurance & Advisory Services, in conducting special engagements assigned by the Board, Audit Committee, or Chief Executive Officer. Ensure the effectiveness of achieving engagement objectives by understanding the context of each assignment, performing comprehensive analysis and determining the audit approach specific to each assignment.
- Conduct special assignments as assigned by the Senior Manager Group Assurance & Advisory Services and ensure engagement objectives are met for audit and advisory services.
- Direct / monitor engagement process and provide guidance and expertise to staff and review audit evidence to ensure the reasonableness of the work carried out.
- Prepare engagement reports with observations and factual findings based on the evidence verified. Develop actionable recommendations that address control weaknesses, suggest improvements to the internal control environment in order to mitigate identified risks.
- Conduct timely follow-up actions to ensure that appropriate actions are taken on recommendations by the action owners and update of the Group Assurance & Advisory Services (GAAS) Engagement dashboard.
- Maintain good interpersonal relationships, interact with departmental managers in a professional manner with regard to audit & assurance engagements.
- Enhance the audit quality management system by developing and refining standardized documentation, policies, and processes under the guidance of the Senior Manager, Group Assurance & Advisory Services. Prepare internal audit standards and guidelines for GAAS in alignment with industry best practices and applicable auditing standards issued by the Chartered Accountants of Sri Lanka and the Institute of Internal Auditors, based on direction from the Senior Manager, Group Assurance & Advisory Services.
- Conduct quality control activities on the engagement process in accordance with the internal audit standards and guidelines. Examine engagement working paper files, both electronic and physical, as part of the quality assurance process.

Requirements

- Associate Member of Chartered Accountants of Sri Lanka or equivalent professional qualification with 3 years work experience at Executive level in audit and/or assurance services.
- OR
- Bachelor's Degree in Finance/ Commerce/ Engineering/ Maths/ Science/ Statistics/ IT/ IS streams with 3 years at Executive level work experience in audit and/or assurance services.

Experience in working in an Audit firm will be an added advantage.

Age to be not more than 40 years as at 26th July 2025 which is the closing date.

Be a SriLankan Citizen.

Employment will be offered on fixed term contract.

Influencing will be a reflection of unsuitability.

We are an equal opportunity Organization.

Please note that we will correspond with you within a month of the closing date of the advertisement in the event your application is shortlisted for consideration.

Job Information

Division Name
Corporate Offices

Date Opened
16/07/2025

Application Closing Date
26/07/2025

Job Type
Full time

Industry
Airline - Aviation

City
Katunayake

Province
Western

Country
Sri Lanka

Postal Code
11450