### Job Description

#### Who We Are

SriLankan Catering Limited the award-winning exclusive Airline Caterer in Sri Lanka counts over four decades of experience in delighting the passengers of most of the world's finest airlines.

We take great pride in being among the best in the industry resulting in a meal service that discerning travelers may find in the experience availed at a five-star restaurant than in an aircraft cabin.

SriLankan Catering Limited is a fully owned subsidiary of SriLankan Airlines Ltd. and a stateowned enterprise having its catering operations in Bandaranaike International Airport Colombo (BIA), Mattala Rajapaksa International Airport (MRIA) and Colombo International Airport Ratmalana (CIAR) is also engaged in operating Airport Restaurants, Transit hotels, Industrial Laundry, while being the catering arm of VIP and Presidential Lounges and Business Class lounges located at the above airports.

SriLankan Catering Limited is an active member of International Flight Catering Association (IFCA) and International In-flight Food Services Association (IFSA).

#### The Person We Are Looking For

We are looking for an energetic, enthusiastic, self-motivated individual who is a strategic thinker with a strong background in procurement management and good ethics for the post of Senior Manager Supply Chain to lead our Supply Chain team, optimize supply chain processes, and drive cost-saving initiatives.

The successful candidate will report to the Chief Executive Officer and be responsible for procurement tasks optimizing the productivity of the company.

#### **KEY RESPONSIBILITIES**

- The Senior Manager Supply Chain is responsible for leading the end-to-end supply chain operations including procurement, inventory management, supplier contract & relationship management, and logistics, to ensure uninterrupted, cost-effective, and quality-assured supply of goods and services required for airline catering operations. Strategic planning, optimization of processes, compliance with hygiene and aviation standards, and contribution to the company's growth and efficiency objectives.
- Develop and implement efficient, cost-effective supply chain strategies by coordinating procurement and shipping whilst analyzing performance data to identify improvements and aligning supply chain operations with broader business goals through cross-functional collaboration.
- Manage national and international transportation and logistics to ensure efficiency, optimize inventory levels to avoid shortages or excess stock, coordinate with relevant authorities for procurement and shipping, implement inventory tracking systems, and facilitate sample evaluations.
- Responsible for adhering to the Government procurement guidelines manual when purchasing goods and services while maintaining timely targets in the Procurement & Shipping Department to ensure smooth operations of Supply Chain Management of Catering Business. Coordinating with line ministries and authorities related to procurement and shipping activities and organizing and moderating the meetings of different Procurement Committees established according to the Government procurement guidelines
- Provide management information on a regular basis on Procurement related aspects for the use of the Government Treasury, Board of Directors Chief Executive Officer and Senior Management
- Implement and maintain safety and quality standards in supply chain operations.
- Utilize technology and data analytics to enhance supply chain visibility and decisionmaking and implement automation and digital tools to streamline procurement and logistics. Drive continuous process improvement initiatives and conduct research to identify the best suppliers based on value, delivery schedules, and quality.

# Requirements

# PROFESSIONAL QUALIFICATIONS AND EXPERIENCE

- Bachelor's Degree in Supply Chain Management, Logistics, Business Administration,
  Finance or a related field Master's degree or a Professional qualification related to supply chain management would be an added advantage
- 8 years of experience in Supply Chain roles with 4 years or more Managerial experience in airline catering, food manufacturing, or hospitality sectors.
- Be a Sri Lankan citizen below 50 years as at 30th May 2025.

# The ideal candidate should possess

- Strong knowledge of supply chain principles, procurement best practices, inventory management, and procurement strategies
- Strong understanding of food safety, international sourcing, and aviation regulatory requirements.
- Experience with ERP systems and supply chain management software.
- Excellent negotiation, problem-solving skills coupled with strong analytical skills and a data-driven approach to decision making.
- Strong leadership skills, Planning and Action orientation, negotiation skills, and attention to detail
- Ability to work in a fast-paced environment and handle multiple priorities.

#### Benefits

or before 30th May 2025.

The selected candidate can be assured of an attractive remuneration package with fringe benefits.

Submit your application along with your CV and contact details of two non-related referees on

### Job Information

Grade 11

Division Name

Procurement & Shipping Department

Date Opened 15/05/2025

Application Closing Date 30/05/2025

Job Type

Full time

Industry

Airline - Aviation

City

City Katunayake

Province

Western

Country Sri Lanka

Postal Code

11450