

University of Sri Jayewardenepura International Affairs Division

VACANCY Research Assistant

The University of Sri Jayewardenepura will entertain applications for the above-mentioned post from suitably qualified persons up to 30.05.2025.

Contract period:

This is a full-time position. Initially, the contract appointment shall be for a period of 12 months. The position may be renewed for an additional 12 months based on performance and need during the period of the operation.

Age limit: Not more than 35 years on the closing date of the application.

Qualifications

- An honors Degree in any academic discipline, preferably in Law, International Relations,
 Science, English, Management, or Social Sciences.
- At least one year of relevant work experience in a similar role.

Skills

- Ability to work without direct supervision, paying close attention to detail, and bearing independent responsibility for language accuracy.
- Proven experience in dealing with all levels of staff in responding to a wide range of inquiries
- · Ability to deal with confidential information.

Candidates may send their CV with the names of 2 non-related referees to **director.iad@sjp.ac.lk** on or before 30-05-2025. Late applications will not be entertained.

Registrar University of Sri Jayewardenepura Gangodawila Nugegoda 19-05-2025

19/05/2025