



# SRI LANKA MEDICAL COUNCIL

## VACANCY

### Post of Head of Finance Unit

The Sri Lanka Medical Council, established by the Medical Ordinance (Chapter 105) is the regulatory body for medical, dental, and other healthcare professionals in Sri Lanka.

The Sri Lanka Medical Council will entertain applications from suitably qualified persons for the post of Head of Finance of the Sri Lanka Medical Council. **The selected candidate would be a permanent full-time officer of the Sri Lanka Medical Council.**

#### **This job would include:**

1. Managing and overseeing the cash flow of the Council ensuring the appropriate treasury control.
2. Providing sound technical support and insights to enable to make critical business decisions.
3. Preparation of financial and management information.
4. Effective budgetary control and procurement procedures.
5. Investment and cash management.

#### **The ideal candidate would have:**

1. A Bachelor's Degree with Honors in Accountancy/ Commerce from recognized university, along with intermediate-level qualification in a professional accounting body such as ICASL, CIMA, ACCA or ACMA.
2. A minimum of five years of experience in a senior financial management role with a proven track record of success.
3. Proficiency in Computer Literacy.
4. Exceptional communication skills, both written and verbal, in English.
5. Ability to work independently and maintain confidentiality and professionalism at all times.
6. Good team spirit and impeccable work ethic.
7. Possess knowledge and experience in Government financial procedure including financial regulations and procurement procedures and auditing.

**Age** – As per the conditions stipulated in the government circulars.

**Salary** – HM-1-1-2016 Rs. [86,865-15 x 2,270 – 120,915]

**Method of Recruitment** – The selection shall be made through a structured interview conducted by an interview board.

The appointment is permanent, and subject to a probation for a period of three years.

**Note:** Applicants with the required qualifications, currently employed by a state-owned enterprise or government institution, and interested in a secondment opportunity are also encouraged to apply.

**Application procedure:**

Please forward your comprehensive resume along with the cover letter (**sent through the Head of Institution, if the applicant is employed in the state sector, with the assurance of releasing the officer, if selected**) to the address below reaching on or before 10th March 2025 of this advertisement. You are requested to mention the position applied for, on the top left corner of the envelope. Applications should be submitted either by Registered Post, or sent via email as indicated below.

**Dr. H. D. B. Herath**

**Registrar,**

**Sri Lanka Medical Council,**

**31, Norris Canal Road,**

**Colombo 10**

**registrar@slmc.gov.lk**

22.02.2025