



Airport & Aviation Services (Sri Lanka) (Private) Limited



We are looking for highly motivated individuals with right attitudes to fill the following vacancies at Bandaranaike International Airport/Colombo International Airport Ratmalana, Jaffna International Airport and Mattala Rajapakse International Airport

Post of Technical Officer (Civil)

01. Job Scope : Responsible for supervision & quality control of all types of construction and maintenance works carried out by the division.

Responsibility includes ensuring the structures are maintained periodically as per the maintenance schedule, Construction of new structures and facilities relevant to services provided from AASL need to be carried out by the division.

02. Key Responsibilities

- Ensure day-to-day works carried out as per the schedule
- Assign works to supervisors and labors
- Attend to the fault reports
- Prepare list of materials and ordering materials on time
- Maintain technical literature and records
- Regular inspections of defects in structures and attending to rectify them
- Prepare BOQs, technical specifications & tender board papers
- Draft sketches and the drawings
- Serve in technical evaluation committees
- Carry out site supervision and quality control
- Assist subordinate in preparing annual budget
- Attend to meetings
- Contract administration
- Ensure construction equipments are well maintained
- Administration of labors in accordance with company regulation
- Approve the stores requisitions
- Prepare expenditure reports
- Airside solid waste management

- 03. Qualifications** :
- a. The National Diploma in Technology in the Civil Engineering field, awarded by the University of Moratuwa
OR
 - b. The Higher National Diploma in Engineering in Civil Engineering field, awarded by the Advanced Technological Institute
OR
 - c. The National Diploma in Engineering Science in the Civil Engineering field, awarded by the Institute of Engineering Technology
OR

d. Diploma in Technology in the Civil Engineering field awarded by the Open University of Sri Lanka

OR

e. Technician Certificate, Technician Diploma & Advanced Technician Diploma (Part I, Part II & Part III of Old Syllabus) in Civil Engineering field of City & Guilds London Examination

AND

f. Should possess a minimum of three (03) years' post qualifying experience in the relevant field in reputed organizations (03 years' of work experience should be acquired from the date of one of the above qualifications awarded)

04. **Age** : Should be below 35 years on the closing date of applications.

05. **Salary** : The remuneration package offered will be attractive. In addition the selectees will receive attractive fringe benefits.

06. **Method of selection** : By a written test and an interview.

General

The selected candidates will have to perform duties at any Airport in any part of the Island as and when necessary.

If you are interested and possess the relevant qualifications and experience please send in your resume prepared according to the specimen application given in our Website (<http://www.airport.lk>>Corporate>Careers) with copies of the relevant certificates to be reached to the address "**Chairman, Airport & Aviation Services (Sri Lanka) (Private) Limited, Bandaranaike International Airport, Katunayake**" on or before **March 04, 2025 only by Registered Post or Courier Service**. Please indicate the post applied for on the Top Left Hand Corner of the Envelope.

Please note that the applications without copies of the relevant certificates and/or forwarded in other modes and/or not in accordance with the specimen given on our Website will be rejected.

Please note that only qualified candidates will be notified at all stages of the selection process.

**CHAIRMAN
AIRPORT & AVIATION SERVICES (SRI LANKA) (PRIVATE) LIMITED
BANDARANAIKE INTERNATIONAL AIRPORT
KATUNAYAKE**

Advertised on 23/02/2025