

# LEAD . GROW . SUCCEED



As we continue to scale and evolve, we are committed to acquiring top talent, who can drive transformation, shape the future and elevate our journey. If you have the vision and expertise to make a lasting impact, the opportunity to lead and grow within our organization is yours.

## Relationship Executive

### Job Role

- Act as the primary contact point between HNB Assurance and appointed insurance brokers.
- Manage day-to-day broker inquiries, quotations, and service requirements.
- Support brokers in business generation and retention activities.
- Coordinate with internal teams to ensure timely policy issuance, servicing, and claim handling.
- Build and maintain professional relationships with broker partners.
- Assist in organizing broker engagement events and training sessions.

### Basic Qualifications

- Prior experience in insurance broker handling or corporate sales will be a significant advantage.
- Good communication and interpersonal skills.
- Positive attitude with a customer-centric approach.
- Ability to manage multiple stakeholders and meet deadlines.
- A professional qualification in Marketing, Insurance, or Business Administration would be an added advantage.

If you believe you are the right person we are looking for, forward your complete resume together with contact numbers and the names of two non-related referees to reach us within 10 days of this advertisement by email to [careers@hnbassurance.com](mailto:careers@hnbassurance.com)

