
PUBLIC SERVICE COMMISSION

Ministry of Environment

RECRUITMENT TO THE POST OF LEGAL OFFICER (GRADE III OF EXECUTIVE SERVICE CATEGORY) ON OPEN BASIS

APPLICATIONS are called from Sri Lankan citizens who have completed the qualifications mentioned in this notification for the vacancy existing in the post of Legal Officer of Grade III in the Executive Service category in the Ministry of Environment.

1. Mode of Recruitment :

The candidate who scores the highest marks based on the results of an aptitude evaluation interview conducted by an aptitude evaluation interview panel appointed by the Public Service Commission will be recruited for the vacancy from among the applicants who have completed the qualifications specified in the Notice and appointed to this post. The aptitude evaluation interview will be conducted according to the marking scheme (mentioned in No. 06 below) approved by the Public Service Commission.

The Public Service Commission will decide the date on which the appointment shall take effect.

2. Qualifications Required

- I. Educational/ Professional Qualifications:
Should have taken oaths as an Attorney-at-Law of the Supreme Court.

II. Experience :

Should have a minimum of three (03) years' active professional experience after taking oaths as an Attorney-at-Law of the Supreme Court. (In the documents presented for substantiating the active professional experience, the time of acquiring the experience, official seal of the attester and the date of attesting shall be clearly mentioned.)

Or

Should have not less than three (03) years' experience pertaining to the following tasks in a Legal position in a government institution after taking oaths as an Attorney-at-Law of the Supreme Court. (This fact shall be substantiated by a letter issued by the Secretary / head of the department/ institution.)

- I. Legal activities pertaining to cases and coordination with the Attorney General's Department
- II. Legal activities pertaining to agreements
- III. Legal activities pertaining to relevant acts and other pieces of legislation
- IV. Activities in drafting Bills, Circulars, Regulations etc.
- V. Legal, or court activities, or inquiries conducted by various statutory institutions

Note : The self-attested copies of the documents substantiating the basic qualification shall be attached to the application. The applications which do not have certificates clearly mentioning the date of commencement and the date of conclusion of the period of service may be rejected without notice.

* A legal position means a post in which the basic qualification is a University Degree in law or having taken oaths as an Attorney-at-Law of the Supreme Court.

III. Physical Fitness :

Every candidate shall be of such good physical and mental health condition enough to serve and perform duties of the post in any part of Sri Lanka.

IV. Other

- * Applicants shall be Sri Lankan citizens.
- * Applicants shall be of excellent character.
- * The qualifications required for recruitment to the post shall have been completed in all respects as at the closing date for applications.

3. Conditions of Employment and Service

- I. This post is permanent and pensionable. You shall be subject to policy decisions made in due course by the government regarding the pension scheme to which you are entitled. You shall contribute to the Widows' / Widowers' and Orphans' Pension Scheme. You shall also pay contributions to it as determined by the government from time to time.
- II. The appointment to this post is subject to a 03-year probationary period. You shall also pass the first efficiency bar examination as specified in the recruitment scheme within 03 years from the recruitment.
- III. You shall acquire proficiency in the other prescribed official language/s as per the provisions contained in the Public Administration Circular No. 18/2020 dated 16.10.2020.
- IV. This appointment is subject to the procedural rules of the Public Service Commission, the Establishments Code of the Democratic Socialist Republic of Sri Lanka and the other departmental regulations.
- V. You will not be allowed later to change the language medium which you apply for. The language medium through which you are eligible for appointment is the language medium you state in your application.

4. Age Limit

Your age shall not be less than 21 years nor more than 45 years as at the date of calling applications.

5. Salary Scale

According to the provisions of the Public Administration Circular No. 10/2025 dated 25.03.2025, the monthly salary scale applicable to this post shall be Rs. 82,150-10x2,400-8x2,940-17x3,900-Rs.195,970(Sri Lanka-1-2025). According to the provisions of the Circular concerned, you will be paid the salary as per Schedule III thereof.

6. The following marking scheme shall be used for the aptitude evaluation interview :

| Serial No. | Subject | Marks | Maximum Marks | | | | | | | | | | | | | | | | | | |
|-----------------|--|---|-------------------------|--|---------------|---|---|-----------------|---|---|------------|---|---|-----------------|---|---|-----------|---|---|--|----|
| 01. | <p>Additional Educational Qualifications :</p> <p>(a) Postgraduate degree in law obtained from a University recognized by the University Grants Commission,</p> <p>(b) A postgraduate diploma in law obtained from a University recognized by the University Grants Commission or a post-qualifying diploma in law obtained from the Advanced Institute of Legal Education in the Sri Lanka Law College,</p> <p>(c) One of the following qualifications obtained from a University recognized by the University Grants Commission—</p> <ul style="list-style-type: none">* Bachelor of Laws degree with a First Class pass* Bachelor of Laws degree with a Upper Second Class pass* Bachelor of Laws degree with a Lower Second Class pass* Bachelor of Laws degree with an ordinary pass <p>(d) First Class pass in the Final Year at the Law College Second Class pass in the Final Year at the Law College</p> <p><i>Note I :</i> The 05 marks mentioned above will be given only if the Final Examination of the Law College has been passed with an honours pass.</p> <p><i>Note II :</i> Marks will only be given for the highest qualification.</p> | <p>25</p> <p>20</p> <p>15</p> <p>10</p> <p>07</p> <p>05</p> <p>10</p> <p>05</p> | 25 | | | | | | | | | | | | | | | | | | |
| 02. | <p>Additional Experience :</p> <p>Preparing documents pertaining to cases and making submissions at open court</p> <table><tr><td></td><td>Filing cases (per case)</td><td>Marks for appearing before court and making submissions (per case)</td></tr><tr><td>Supreme Court</td><td>2</td><td>5</td></tr><tr><td>Court of Appeal</td><td>2</td><td>4</td></tr><tr><td>High Court</td><td>2</td><td>3</td></tr><tr><td>District Courts</td><td>4</td><td>5</td></tr><tr><td>Tribunals</td><td>2</td><td>3</td></tr></table> <p><i>Note -</i> To substantiate the above qualifications, the copies of the verdicts of the cases or the certified copies of the case report on the final day of hearing should be presented to the interview panel.</p> | | Filing cases (per case) | Marks for appearing before court and making submissions (per case) | Supreme Court | 2 | 5 | Court of Appeal | 2 | 4 | High Court | 2 | 3 | District Courts | 4 | 5 | Tribunals | 2 | 3 | | 35 |
| | Filing cases (per case) | Marks for appearing before court and making submissions (per case) | | | | | | | | | | | | | | | | | | | |
| Supreme Court | 2 | 5 | | | | | | | | | | | | | | | | | | | |
| Court of Appeal | 2 | 4 | | | | | | | | | | | | | | | | | | | |
| High Court | 2 | 3 | | | | | | | | | | | | | | | | | | | |
| District Courts | 4 | 5 | | | | | | | | | | | | | | | | | | | |
| Tribunals | 2 | 3 | | | | | | | | | | | | | | | | | | | |

| <i>Serial No.</i> | <i>Subject</i> | <i>Marks</i> | <i>Maximum Marks</i> |
|-------------------|---|--------------|----------------------|
| 03. | Language Proficiency : (a) A degree obtained from a university recognized by the University Grants Commission with English Language as a main subject. 15 (b) Fluency in English language displayed at recognized international- or national-level moot court competitions. 12 <i>Single :</i> i. First Place / Best Performance - 12 ii. Second Place - 10 iii. Third Place / Other merit - 08 <i>Team :</i> i. First Place / Best Performance - 10 ii. Second Place - 08 iii. Third Place / Other merit - 06 (c) A diploma in English obtained from a University recognized by the University Grants Commission, or diploma at SLQF 3 or higher level obtained from any other institution, or a diploma in English obtained from a government training institute or from an institute affiliated to a government training institute by following a course of study of a minimum of 1,500 study hours. 10 (d) Having obtained at least a B pass at the General Certificate of Education (Advanced Level) Examination (Local or London) or 6.5 or more overall marks in IELTS, 79 or more in TOEFL-IBT, or 213 or more in TOEFL-CBT, or 550 or more in TOEFL-PBT. 08 (e) An advanced certificate obtained for English Language from a University recognized by the University Grants Commission or a certificate of SLQF 2 level obtained from any other institute. 05 Note - Marks will be awarded only for the highest qualification. | | 15 |
| 04. | Knowledge on Information Technology/ Knowledge on Law of Information Technology (a) For having followed Information Technology or Computer Science as a main subject for a degree from a University recognized by the University Grants Commission. 10 (b) A diploma in Information and Communication Technology Law obtained from a university recognized by the University Grants Commission, or the Sri Lanka Law College, or a professional institute recognized by the government. 08 (c) A diploma in Computer Science or Information Technology obtained from a state university or a diploma of NVQ 5 or a higher level recognized by the Tertiary and Vocational Education Commission. 05 (d) Certificates obtained by following courses of study/ training programmes in the field of law of information and communication technology at a University recognized by the University Grants Commission, or at the Sri Lanka Law College or any other professional institute recognized by the government (Each certificate will be given 02 marks subject to a maximum of two certificates). 04 | | 10 |

| <i>Serial No.</i> | <i>Subject</i> | <i>Marks</i> | <i>Maximum Marks</i> |
|-------------------|---|--------------|----------------------|
| 05. | Aptitude shown at the interview Attributes of the Applicant which assists in performing the role in the post: * Strength questions (02 marks) * Ability to take timely decisions (Situational questions) (03 marks) and * Talent (Competency Questions) (05 marks) Marks are awarded according to the answers given to questions intended for evaluating. | | 15 |
| | Total | | 100 |

7. Identity of the Candidate

Only those candidates who have submitted an application that is complete in every respect are called for the interview.

At the interview, originals of all the certificates and duly self-attested copies thereof shall be presented.

The following identification documents will be accepted for confirming the identity of the candidate at the interview:

- I. The valid National Identity Card issued by the Commissioner of Identification of Persons
- II. Valid Passport

8. Forwarding of the Application

- (i) The applications should be sent by registered post to the address “Secretary, Ministry of Environment, “Sobadam Piyasa”, No. 416/C/1, Robert Gunawardana Mawatha, Battaramulla on or before 09.01.2026. Applications received after that date will be rejected.
- (ii) A specimen of the application to be forwarded is given at the end of this advertisement. Applicants shall prepare their applications on A4-size sheets of paper and arrange No. 01 to 3.4 on the first page, No. 3.5 to 6.0 on the second page, and 7.0 to 9.0 on the third page and complete it in their own hand writing.
- (iii) The words “Application for the post of Grade III Legal Officer of the Ministry of Environment - 2025” should be written at the top left corner of the envelope enclosing the application.
- (iv) The signature of the applicant shall be attested by a head of a government school / a retired officer, grama niladhari of the Division, a justice of the peace, a commissioner of oaths, an Attorney-at-Law, a notary public, a commissioned officer of an armed

force, a permanent staff-grade officer of the public / provincial public service or a chief incumbent priest of a Buddhist temple or a chapter, or a person in charge of a place of worship of a different religious denomination holding a substantial status of the clergy.

- (v) The officers employed in the Public Service or Provincial Public Service shall send their applications through the respective head of the Department.
- (vi) The applications not conforming to the specimen application available herein will be rejected without notice. No complaint of loss or delay of applications will be entertained.

9. Furnishing False Information

If any piece of information furnished in the application sent by you is found to be false before recruitment, your candidacy for the post will be cancelled. If such false information is unveiled after the recruitment, action will be taken to dismiss you subject to the measures pertaining to it.

10. The Public Service Commission reserves the right to fill the vacancies, or not fill the vacancies, or fill part of the vacancies.
11. If any inconsistency or a contradiction arises between the Sinhalese, Tamil and English texts of this *Gazette* Notification, the Sinhalese text shall prevail.
12. If a problematic situation surfaces with regard to anything not referred to in this notice, or in this recruitment process, the decision made by the Public Service Commission shall be final and conclusive.

By the order of the Public Service Commission,

Secretary,
Ministry of Environment.