COMPLIANCE
INTERN

The Job:

- Replying to the queries from the FIU on timely and accurate manner.
- Review customer transactions, conduct initial analysis, and identify potentially suspicious activity as well as escalate cases for further review.
- Take necessary action on the information requested by various Law Enforcement Authorities (LEAs) by distribution same to the relevant stake holders.
- Have a clear idea on how to identify unusual patterns which are possible Red Flags relating to Money Laundering
- Research entities and / or individuals using open source searches to assess if any anomalies are identified with transaction pattern and customer profile
- Carry out the preparatory work for filing of Suspicious Transaction Reports on Customers where suspicious transactions are observed
- Collate information on analysis and investigations and maintain in a single database using Excel and other relevant software tools
- Support the staff in researching and responding to regulatory requests
- Provide support with follow up on special projects that need to be carried out to support the AML Program

The Person:

- Be an undergraduate of IT / Finance / Management or possess and equivalent professional qualification
- Should be skilled in analyzing large amounts of data. Knowledge of modeling techniques, statistical analysis techniques and tools, and various database architectures will be an added advantage
- Possess sound knowledge in Microsoft Office programs, specifically Excel
- Possess sound research / investigative skills
- Possess excellent written communication skills
- Possess good communication skills
- Should be result-oriented and be attentive to detail

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We will correspond only with the shortlisted applicants

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Vice President Human Resources