



Ceylon Petroleum Storage Terminals Limited

Kolonnawa

V A C A N C Y

We are a common user facility with two main installations and an island-wide network of bulk storage locations, providing services to Ceylon Petroleum Corporation, Lanka Indian Oil Company, Sinopec Sri Lanka, RM Parks & other business partners in the downstream petroleum.

DEPUTY FINANCE MANAGER, GRADE A-4

(Permanent Basis)

(No. of vacancies : 01)

Qualifications & Experience required

- A Bachelor's Degree in a relevant or related field which is recognized by the UGC.
AND
- Full professional qualification of ICASL/ ACCA/ CIMA with a minimum of eight (8) years unblemished post-qualifying relevant experience at a "Managerial Level" in a government or semi government sector or a reputed commercial establishment.
AND
- A Master's Degree (at least at SLQF level 9) in a relevant or related field which is recognized by the UGC.

Scope of work

Financial Reporting

- Prepare and present accurate and timely financial statements in accordance with applicable accounting standards (SLFRS/IFRS) and company policies.
- Ensure proper maintenance of accounting records and reconciliations to support financial reporting.

External and Internal Audits

- Coordinate with external and internal auditors during annual and interim audits.
- Provide required documentation, schedules, and clarifications to facilitate smooth audit processes.
- Implement audit recommendations to strengthen internal controls.

Regulatory & Tax Compliance

- Liaise with the Department of Inland Revenue and other regulatory authorities on tax and compliance matters.
- Supervise the computation and submission of:
 - Corporate Income Tax, Social Security Contribution Levy (SSCL), Value Added Tax (VAT), Stamp Duty, Other applicable taxes and levies
- Ensure timely filing of returns and payment of statutory dues.
- Maintain up-to-date knowledge of tax regulations and advise management on compliance requirements.
- Prepare supporting schedules and documentation for tax filings.
- Provide clarifications and documentation to auditors and regulators when required.

Budgeting & Forecasting

- Preparation of annual budgets and financial forecasts.
- Conduct variance analyses to identify deviations and recommend corrective actions.
- Support management in financial planning and resource allocation.

Annual Report Preparation & others

- Support the preparation of the company's annual report, ensuring financial accuracy and compliance with disclosure requirements.
- Collaborate with relevant departments to gather financial and operational data for reporting.
- Oversee finance staff, providing guidance and support in their work roles & professional development.

* **Note:** Should have proficiency in English Language and familiarity with SAP ERP Systems.

Age limit : Less than 45 Years.

Please note :

This age limit is not applicable for the employees who are presently in the service of Government or Semi-Government Organizations and they should be able to produce the consent letter of the Head of the Department concerned.

Salary scale : Rs. 211,565 – 5 x 2,990: 10 x 3,650 - 263,015

Fringe Benefits: Applicable Allowances, Medical Insurance Cover, Personal Loan facilities & Applicable bonuses.

The Company will contribute 15% of the salary towards the EPF whilst the employee will have to contribute 10% for the same. The Company will also contribute 3% of the salary towards the ETF. Selected candidate will be placed on probation for a period of three years from the date of assumption of duties.

1. Qualified applicants who wish to apply for this post are requested to furnish their details in the Microsoft Form herein (<https://forms.office.com/r/iUX6c4LTbF>) and submit to reach us on or before 26.12.2025.
2. The required qualifications must be fulfilled by the closing date of the application and he/she should be able to produce the relevant certificates when requested.
3. CPSTL has the right to call only the shortlisted candidates based on the relevancy of the Degree, experience or any other suitable criteria.
4. If required, a selection test would be held to further filter the number of candidates.
5. Applications with inaccurate or incomprehensive information will be rejected.

Managing Director

Ceylon Petroleum Storage Terminals Limited (CPSTL)

Oil Installation, Kolonnawa.

Tel: 2572597 / 2572307

