

# IMMEDIATE HIRING CALL CENTER AGENTS



## Location:

Nawaloka Hospital, Colombo







## Availability:

Immediate








## KEY RESPONSIBILITIES

-  Answer inbound/outbound calls professionally and provide accurate information
-  Assist patients with inquiries, appointments, and service details
-  Handle customer concerns with care and efficiency
-  Maintain call records and follow hospital communication protocols






## REQUIREMENTS

-  Excellent communication skills in Sinhala & English (Tamil will be an added advantage)
-  Strong interpersonal and problem-solving skills
-  Basic computer literacy (MS Office, embil, data entry)
-  Ability to work in a fast-paced environment
-  Previous call center or customer service experience preferred



## WHAT WE OFFER

-  Attractive salary & benefits
-  Career growth opportunities
-  Professional and supportive work environment

## HOW TO APPLY

SEND YOUR CV TO  
[callcenter@nawaloka.com](mailto:callcenter@nawaloka.com)

JOIN US! 