

For Over
25
YEARS

JOIN US

for a rewarding career with
Softlogic Finance PLC

TELLER HATTON

THE PROFILE

- Timely management of all cashiering functions in accordance with the organizations policies and procedures, with minimum discrepancies.
- Maintain & balance daily cash and reconcile any discrepancies prior to end of the day.
- Maintain zero operational lapses and minimize losses. (Cash excesses / shortages)
- Branch risk attributable of the Teller function to be at minimum "Satisfactory" level.
- Manage the transactions of customers efficiently and accurately with a fast transaction turnaround time.

THE PERSON

- Freshers to be recruited as Trainee Tellers.
- A diploma or equivalent educational qualifications.
- Knowledge in basic CBSL guidelines will add value.
- Should possess good verbal and written communication skills.
- Tech Savvy.
- Excellent time-management and organizational skills.
- Maintaining honesty and integrity are key factors of the job role.

Please forward your resume to careers@softlogicfinance.lk
with names of two non-related referees indicating the post applied for in the subject line,
on or before **03 December 2025**.



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