



Ministry of Education, Higher Education and Vocational Education

Vocational Education Division

CEYLON GERMAN TECHNICAL TRAINING INSTITUTE

VACANCIES

Applications are invited for the recruitment of following vacancies on permanent basis in the Ceylon German Technical Training Institute affiliated to the Vocational Education Division of the Ministry of Education, Higher Education and Vocational Education.

01. Deputy Chief Engineer - Exam - (MM 1-1) - 01 Post

Qualifications - External -

- (A) A Degree in Automobile/Mechanical or Electrical Engineering recognized by the University Grants Commission and a minimum one year post qualifying experience in the relevant field to the post,after obtaining the first degree. Or
- (B) Having obtained a certificate of proficiency not below the National Vocational Qualifications Level 7, issued by a Technical / Vocational Training Institute accepted by Tertiary and Vocational Education Commission and a minimum of one year post qualifying experience in public service, a corporation, Statutory Board/Institution or a reputed private institution.

Internal –

- (A) Having obtained the qualifications required by the external candidates. Or
- (B) Completion of minimum five (05) years satisfactory service in a post in the Junior Manager (JM) Category, in the subject area relevant to the post.

Salary Scale – According to the DMS Circular No. 01/2025
MM 1-1 - Rs. 91,690 - 2480x10-3450x15 – 168,240/-
(In addition, government approved allowances will be paid.)

Method of Recruitment - Selection by on the results of a written competitive examination and /or a Structured interview

Age Limit -

Should be not less than 25 years and not more than 45 years in age as at closing date of applications. The maximum age limit will not be applicable to the internal candidates.

02. Training Engineer - (JM 1-1) - 14 Posts

Qualifications - External -

- (A) Having obtained a certificate of proficiency not below the National Vocational Qualification Level 7, issued by a Technical/Vocational training institute accepted by the Tertiary and Vocational Education Commission. Or
- (B) Having obtained a certificate of proficiency not below the National Vocational Qualification Level 6, issued by a Technical/ Vocational Training Institute accepted by the Tertiary and Vocational Education Commission AND
At least five (05) years post qualifying experience in a relevant field in a Corporation, Board or Reputed Statutory Institution Or
- (C) Having obtained a certificate of proficiency not below the National Vocational Qualification Level 5, issued by a Technical/ Vocational Training Institute accepted by the Tertiary and Vocational Education Commission. AND
At least ten (10) years post qualifying experience in a relevant field in a Corporation, Board or Reputed Statutory Institution

Internal -

- (A) Having obtained the qualifications required by the external candidates Or
- (B) Completion of minimum five (05) years satisfactory service in a post of the Management Assistant Technological (MA - 2-2) grade II in the subject area relevant to the post.

Salary Scale – According to the DMS Circular No. 01/2025
JM 1-1 - Rs. 72,650 - 1360x10-2040x18 – 122,970/-
(In addition, government approved allowances will be paid.)

Method of Recruitment - Selection by on the results of a written competitive examination and /or a Structured interview.

Age Limit -

Should be not less than 22 years and not more than 45 years in age as at closing date of applications. The maximum age limit will not be applicable to the internal candidates

03. Career Guidance Officer - (JM 1-1) – 01 Post

Qualifications - External -

- (A) Having obtained a certificate of proficiency not below the National Vocational Qualification Level 7, issued by a Technical/Vocational training institute accepted by the Tertiary and Vocational Education Commission. Or
- (B) Having obtained a certificate of proficiency not below the National Vocational Qualification Level 6, issued by a Technical/ Vocational Training Institute accepted by the Tertiary and Vocational Education Commission. AND
At least five (05) years post qualifying experience in a relevant field in a Corporation, Board or Reputed Statutory Institution Or
- (C) Having obtained a certificate of proficiency not below the National Vocational Qualification Level 5, issued by a Technical/ Vocational Training Institute accepted by the Tertiary and Vocational Education Commission. AND
At least ten (10) years post qualifying experience in a relevant field in a Corporation, Board or Reputed Statutory Institution

Internal -

- (A) Having obtained the qualifications required by the external candidates. Or
- (B) Completion of minimum five (05) years satisfactory service in a post of the Management Assistant Technological (MA - 2-2) grade II in the subject area relevant to the post.

Salary Scale – According to the DMS Circular No. 01/2025
JM 1-1 - Rs. 72,650 - 1360x10-2040x18 – 122,970/-
(In addition, government approved allowances will be paid.)

Method of Recruitment - Selection by on the results of a written competitive examination and /or a Structured interview.

Age Limit -

Should be not less than 22 years and not more than 45 years in age as at closing date of applications. The maximum age limit will not be applicable to the internal candidates.

04. Accounts Officer- (JM 1-1) – Post 01

Qualifications - External -

- (A) Degree in Financial Management, Accountancy, Business Administration or Commerce recognized by the University Grants Commission Or
- (B) Having passed the Intermediate Examination of a recognized professional Chartered Institute of which the subject area is relevant to the post with a minimum of one year post qualifying experience relevant field in a Government Department/ Corporation/Board or reputed Mercantile Establishment

Internal -

- (A) Having obtained the qualifications required by the external candidates. Or
- (B) Completion of minimum five (05) years satisfactory service in a post of the Management Assistant Non Technological (MA - 1-2) grade II in the subject area relevant to the post.

Salary Scale – According to the DMS Circular No. 01/2025
JM 1-1 - Rs. 72,650 - 1360x10-2040x18 – 122,970/-
(In addition, government approved allowances will be paid.)

Method of Recruitment - Selection on the results of a written competitive examination and /or a Structured Interview.

Age Limit -

Should be not less than 22 years and not more than 45 years in age as at closing date of applications. The maximum age limit will not be applicable to the internal candidates.

05. Librarian - (JM 1-1) – 01 Post

Qualifications - External –

- (A) A Degree in Library Science with a minimum of one year experience as a Librarianin a Government Department/ Corporation/Board or reputed Mercantile Establishment Or

- (B) Should have passed the Final Examination of the Library Association of Sri Lanka with three years experience as a Librarianin a Government Department/ Corporation/Board or reputed Mercantile Establishment

Internal -

- (A) Having obtained the qualifications required by the external candidate Or
- (B) Completion of minimum five (05) years satisfactory service in a post of the Management Assistant Non - Technological (MA - 1-2) grade II

Salary Scale – According to the DMS Circular No. 01/2025
JM 1-1 - Rs. 72,650 - 1360x10 - 2040x18 – 122,970/-
(In addition, government approved allowances will be paid.)

Method of Recruitment - Selection on the results of a written competitive examination and /or a Structured Interview.

Age Limit -

Should be not less than 22 years and not more than 45 years in age as at closing date of applications. The maximum age limit will not be applicable to the internal candidates.

06. Security Officer - (JM 1-1) - 01 Post - An internal call for application

Qualifications -

Internal –

Security Inspectors who have completed a minimum of five (05) years satisfactory service in the Grade II of the "Management Assistant" Category.

Salary Scale – According to the DMS Circular No. 01/2025
JM 1-1 - Rs. 72,650 - 1360x10-2040x18 – 122,970/-
(In addition, government approved allowances will be paid.)

Method of Recruitment - Selection by on the results of a written competitive examination and /or a Structured interview.

Age Limit -

Should be not less than 22 years and not more than 45 years in age as at closing date of applications. The maximum age limit will not be applicable to the internal candidates.

07. Management Assistant - Non Technological (MA 1-2) CGTTI - Anamaduwa Regional Center - 02 Posts CGTTI - Borella Regional Center - 01 Post

Qualifications :-

External :-

Having passed G.C.E. (A/L) examination (four subjects in old syllabus or three subjects in the new syllabus) And
Passed the G.C.E. (O/L) examination in six subjects in not more than two sittings with credit passes for four subjects including Sinhala / Tamil and Mathematics.

Internal :-

The Employees of the CGTTI drawing salaries on PL 1 salary scale and PL 3 scale provided that they have passed G.C.E. (O/L) Examination in six subjects in not more than in two sittings and having credit passes for Mathematics and a Language subject are eligible to apply.

Salary Scale – According to the DMS Circular No. 01/2025
MA 1-2 - Rs. 46,220 - 540x10-630x7-1080x12-1280x12 – 84,350/-
(In addition, government approved allowances will be paid.)

Method of Recruitment - Selection by on the results of a written competitive examination and /or a Structured interview.

Age Limit -

Should be not less than 18 years and not more than 45 years in age as at closing date of applications. The maximum age limit will not be applicable to the internal candidates.

08. Driver - (PL -3) – 04 Posts

Qualifications :-

External :-

Having sat for the G.C.E. (O/L) Examination and passed a minimum of 02 subjects. AND having obtained the license issued by the Commissioner General Department of Motor traffic to drive heavy vehicles and a minimum of three (03) years experience in driving after obtaining the driving license.

Internal :-

Having obtained the license issued by the Commissioner General Department of Motor traffic to drive heavy vehicles and a minimum of three (03) years experience in driving after obtaining the driving license AND completion of minimum five (05) years satisfactory service in a post in the category of Primary Un skilled (PL -1)

Salary Scale – According to the DMS Circular No. 01/2025
PL -3 - Rs. 43,280 - 490x10-540x10-590x10-630x12 – 67,040/-
(In addition, government approved allowances will be paid.)

Method of Recruitment - Selection by a Trade Test & Structured Interview.

Age Limit -

Should be not less than 18 years and not more than 45 years in age as at closing date of applications. The maximum age limit will not be applicable to the internal candidates.

09. Office Aide - (PL -1) CGTTI –Borella Regional Center – 01 Post

Qualifications :-

External :-

Having sat for the G.C.E. (O/L) Examination

Salary Scale – According to the DMS Circular No. 01/2025
PL -1 - Rs. 40,500 - 450x10-490x10-540x07-590x15 – 62,530/-
(In addition, government approved allowances will be paid.)

Method of Recruitment - Selection by a Trade Test & Structured Interview.

Age Limit -

Should be not less than 18 years and not more than 45 years in age as at closing date of applications. The maximum age limit will not be applicable to the internal candidates.

General Conditions of All Positions -

- Should be a citizen of Sri Lanka.
- Should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the Island.
- Should be of excellent moral character.
- The employees appointed to this category externally will be on probation for a period of three years. He/ She will be confirmed at the end of this period provided that his/ her performance and conduct have been satisfactory during the above period. The employees selected internally who are already confirmed in the previous post will be subjected to an acting period of one year.
- Recruitment to the above posts will be on the starting salary step.
- Employee's contribution towards employees' provident fund will be 08% of the salary, while contribution of the Institution will be 12 % and 03 % towards the employees' Trust Fund.

Applicants should attach Photostat copies of following documents to their applications.

- (a) Birth Certificate
- (b) Certificates to confirm educational and professional qualifications
- (c) Certificates relevant to service experience
- (d) National Identity Card

Employees of Sate corporations, Statutory Bodies and Government Departments should forward their applications through the heads of respective institutions and the Head of Institution should certify whether he/she could be released from service, if the applicant is selected. Applications with comprehensive Bio – data and contact details of Two Non related Referees self certified copies of relevant certificates should be sent on or before 02.11.2025 to the Manager – Administration & HR, Ceylon German Technical Training Institute, No. 582, Galle Road, Mount Lavinia by Registered Post. The post applied should be stated on the top left hand corner of the envelop. Incomplete applications will be rejected. Only short listed applications will be called for interview. Applications received after the closing date will not be considered

Canvassing for the recruitments will be a disqualification.

Director – Principal,
Ceylon German Technical Training Institute,
No. 582, Galle Road, Mount Lavinia.