

## User Guide for Mulika Piriven Final Examination - 2022(2023) Application for Selection of Marking Examiners

1. If you have an Account, login to the System. Otherwise Register.

- Url: “https://onlineexams.gov.lk/eic”
- Login to the system using your NIC.

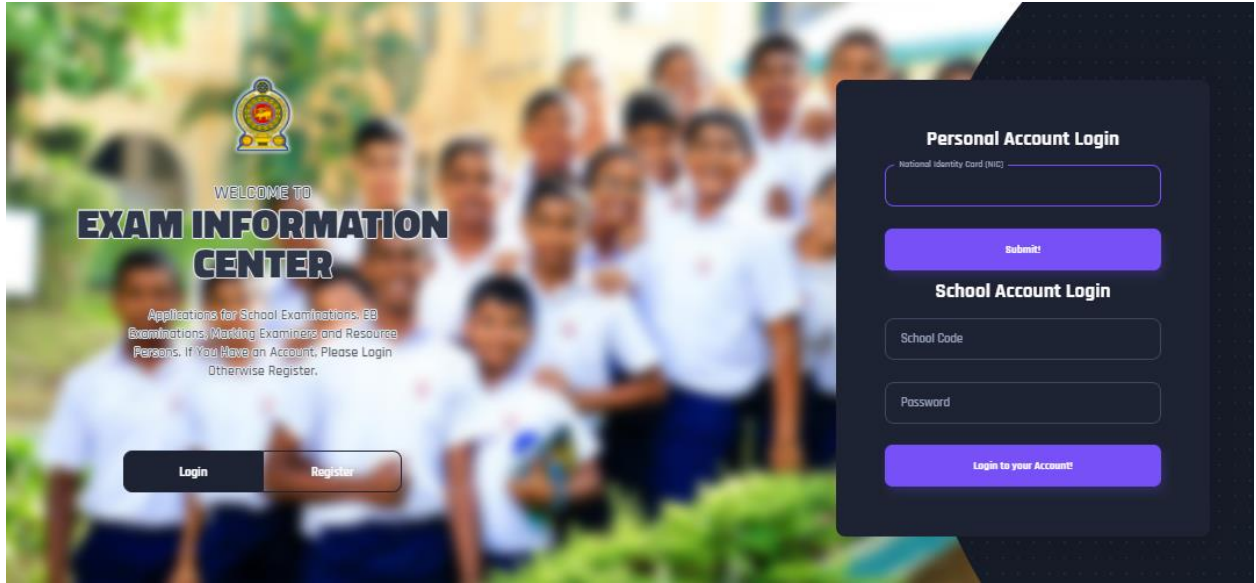


Figure 1

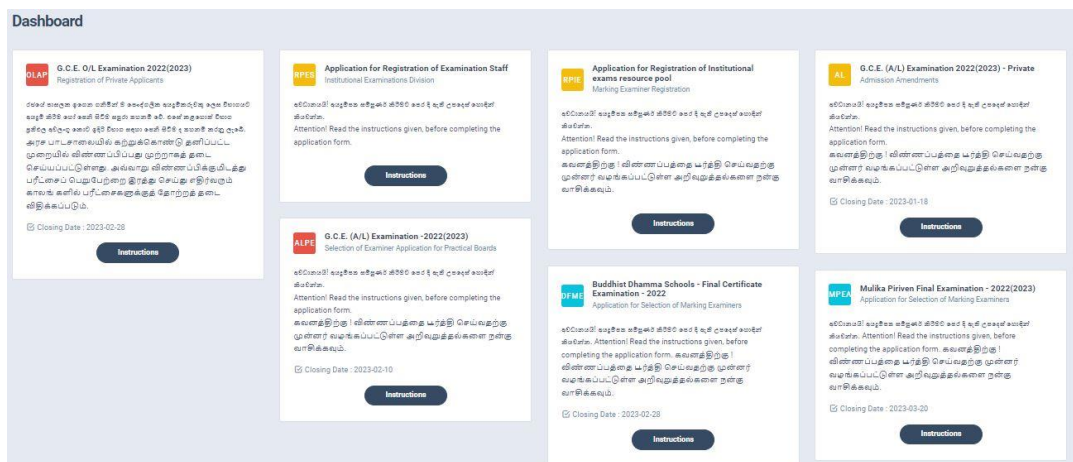
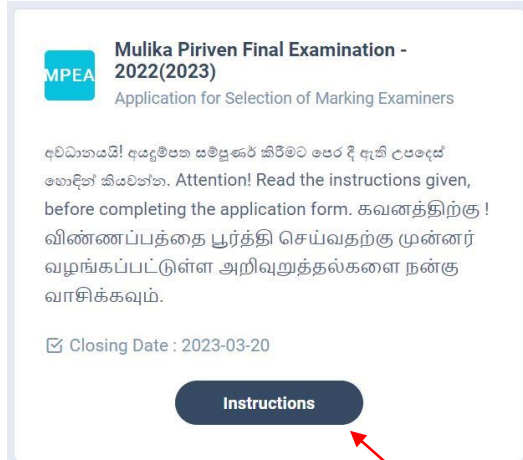


Figure 2

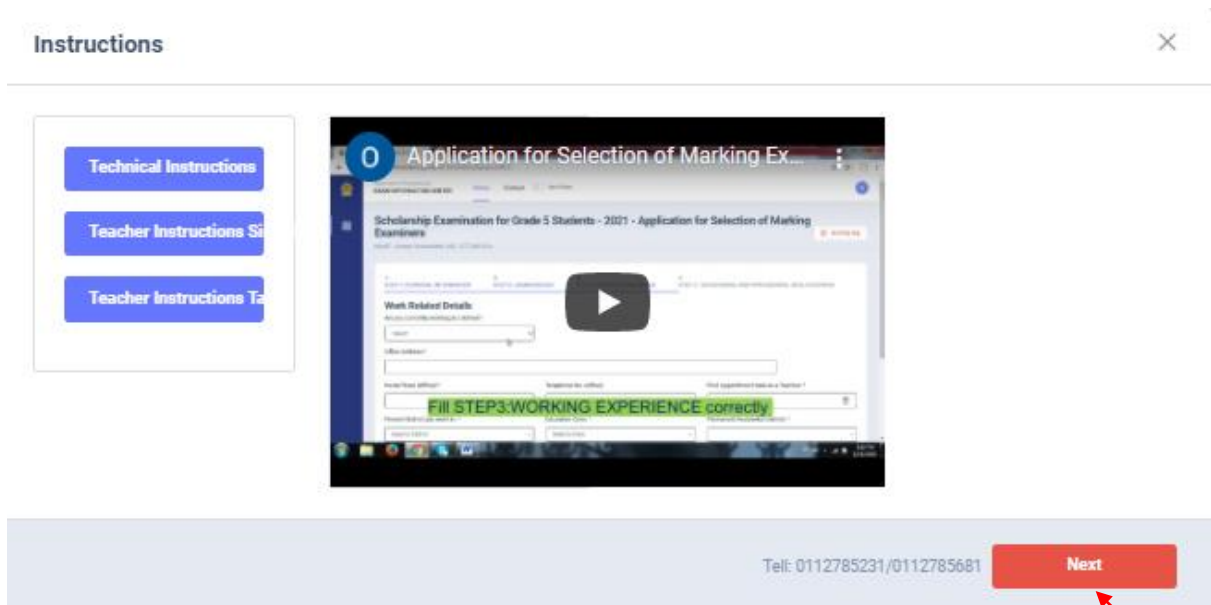
2. Click on the “Instructions” button under the tile “**Mulika Piriven Final Examination - 2022(2023) –Application for Selection of Marking Examiners**” on Dashboard



Click this

Figure 3

Read the Instructions and Watch the instructional video



Click this

Figure 4

### 3. Follow the below steps to fill the application

- 3.1 Fill STEP 1 – Personal Information
- 3.2 Fill STEP 2 – Marking Preferences
- 3.3 Fill STEP 3 – Educational and Professional Qualifications
- 3.4 Fill STEP 4 – Marking Experience
- 3.5 Fill STEP 5 – Submit - Declaration

#### 3.1 Fill STEP 1- Personal Information

- NIC number and mobile phone number are already displayed
- Fill other details
- Fill all the fields in the form

MULIKA PIRIVEN EXAMINER APPLICATION CALLING 2022(2023)

NAME: Ashani Kaharandala | NIC: 877400182v

1. STEP 1: 2. STEP 2: 3. STEP 3: 4. STEP 4: 5. STEP 5:

**Personal Information**

Title \* Mrs. Name with Initials\* S.M.P.D.Bandara

Name in Full\* SENANAYAKA MUDIYANSELAGE PUNYA DILUKLSHI BANDARA

NIC \* 877400182v Date Of Birth \* mm/dd/yyyy Gender \* Male Email Address

Mobile Number \* 0713846304 Official Number E.g., 0112786200 Whatsapp Number \* E.g., 0112786200

**Private Address**

Address Line 1 \* No.203 Address Line 2 (Street Address) \* Hospital Road Postal Town \* Homagama

**Official Address**

Address Line 1 \* Dharmapala College Address Line 2 (Street Address) \* Wellmara Road Postal Town \* Bandaranwala

Next

Figure 5

1. STEP 1: 2. STEP 2: 3. STEP 3: 4. STEP 4: 5. STEP 5:

**Personal Information**

Title \* Mrs. Name with Initials\* S.M.P.D.Bandara

Name in Full\* SENANAYAKA MUDIYANSELAGE PUNYA DILUKLSHI BANDARA

NIC \* 877400182v Date Of Birth \* mm/dd/yyyy Gender \* Male Email Address

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Address Line 1 \* Dharmapala College Address Line 2 (Street Address) \* Wellmara Road Postal Town \* Bandaranwala

Next

Click this

Figure 6

**3.2 Fill STEP 2 – Marking Preferences**

1. STEP 1: 2. STEP 2: 3. STEP 3: 4. STEP 4: 5. STEP 5:

**Marking Preferences**  
Area closest to either your place of work or your permanent residence

Present Post:\*  
Select the post >>  
State Secretary  
Additional Secretary  
Director General  
Additional Director General  
Deputy Director General  
Section Head  
Director  
Senior Assistant Secretary  
Deputy Director  
Assistant Director  
Staff Officer Assistant Secretary  
Commissioner General Additional Commissioner General  
Commissioner  
Assistant  
Deputy Commissioner  
Civil Administrative Director  
Import and Export Controller General  
Import and Export Controller  
Deputy Controller

Service period in the post(Years) :\*  
4

Marking Medium\*  
Sinhala

Present Working District\*  
BATNAFURA

Present Residence District\*  
BATNAFURA

Subject 03  
1 - Sinhala

Click this

3. STEP 3: 4. STEP 4: 5. STEP 5:

Service period in the post(Years) :\*  
Years

Marking Medium\*  
Sinhala

Permanent Residence District:\*  
Select a District

Present Working District:\*  
Select a District

Present Residence District:\*  
Select a District

**Subject/Subjects apply for evaluations**

Subject 01\*  
Select a Subject

Subject 02  
Select a Subject

Subject 03  
Select a Subject

Prev Next

Click this

Figure 7

### 3.3 Fill STEP 3 – Educational and Professional Qualifications

Use short forms such as BSc, BA, UCSC etc.

- If you are a **Trainee**;  
Fill the relevant “Training Course Details”
- If you are a **Degree holder**;  
Fill the relevant “Degree Details”
- If you have any **Post Graduate Diploma**;  
Fill the relevant “Post Graduate Diploma Details”

The screenshot shows the 'Educational and Professional Qualifications' section of an application form. At the top, there are five steps: STEP 1, STEP 2, STEP 3 (highlighted), STEP 4, and STEP 5. Below the title, a warning message states: 'Warning! If this section is incomplete, your application will be rejected. Use shortened forms here/ Use short forms as much as possible e.g. B.T, BSc, UCSC, etc... Attach a certified copy of the academic transcript of the Degree/ Diploma relevant to the subject applied. (Compulsory for new applicants and for applicants who had not attended for marking last year)'. The form is titled 'Educational / Professional Qualifications' and contains several input fields: 'Name of the course 1' (filled with 'Diploma in Teaching'), 'Year Completed' (filled with '2019'), 'Name of the University/ Institution' (filled with 'Colombo University'), and 'Subjects Passed (\* Mandatory to mention the subjects)' (filled with 'Applied Mathematics', 'Chemistry', and 'Physics'). Below these fields are expandable sections for 'Training relevant to the subject applied', 'Degree relevant to the subject applied', and 'Postgraduate Qualifications'. At the bottom left, there are 'Prev' and 'Next' buttons. A red arrow points to the 'Next' button.

Click This

Figure 8

### 3.4 FILL STEP 4 – Marking Experience

- For Teachers and Lecturers*
- For In- Service Advisors*
- For Other Officers in the Feld of Education*

***Fill only the details relevant to your profession***

### 3.5 Submit – Declaration

After completing all the details read the declaration and click on “Submit” button

1. STEP 1:      2. STEP 2:      3. STEP 3:      4. STEP 4:      5. STEP 5:      6. STEP 6:

**Declaration**

By clicking submit button below, I hereby declare that the information given above is true and accurate and that I am not debarred from examination duties at present and I am aware that I will be subjected to disciplinary actions if found to have submitted false information and mislead the department. If I am selected as a marking examiner, I agree to safeguard the dignity of the institution where the marking center will be established and abide by its rules and regulations of the institution, and follow the provisions of the Public Examinations Act as well as the instructions given by the Commissioner General of Examinations and abide by the code of ethics for evaluations staff.

Prev   Submit

Click This

Figure 09

4. If you want to do any changes of your submitted application, click on “**Reset the Examiner’s Application**” button

**MULIKA PIRIVEN EXAMINER APPLICATION CALLING 2022(2023)**      Activity log      Download Examiner's Application

NAME - Ashani Kahawandala | NIC - 877400182v

Application Info		Exam Application Summary	
Name:	SENANAYAKA MUDIYANSELAGE PUNYA DILRUKLSHI BANDARA	Name	SENANAYAKA MUDIYANSELAGE PUNYA DILRUKLSHI BANDARA
Submitted At:	2023-02-28 14:48:39	NIC	877400182v
Status	Application submitted!	Address	Zonal Education Office, Colombo 10
	<b>Reset the Exam Application</b>	Telephone	0713846304

Figure 10

**Reset the Exam Application**

Click this to reset the application

### Status of your application

**MULIKA PIRIVEN EXAMINER APPLICATION CALLING 2022(2023)**  
 NAME - Ashani Kahawandala | NIC - 877400182v

[Activity log](#) [Download Examiner's Application](#)

**Application Info**

Name:	SENANAYAKA MUDIYANSELAGE PUNYA DILRUKLSHI BANDARA
Submitted At	2023-02-28 14:48:39
Status	Application submitted!

[Reset the Exam Application](#)

**Exam Application Summary**

Name	SENANAYAKA MUDIYANSELAGE PUNYA DILRUKLSHI BANDARA
NIC	877400182v
Address	Zonal Education Office, Colombo 10
Telephone	0713846304

Figure 11

Status of your application

5. Get the printed format of your submitted application by clicking **“Download Examiner’s Application”** button.

**MULIKA PIRIVEN EXAMINER APPLICATION CALLING 2022(2023)**  
 NAME - Ashani Kahawandala | NIC - 877400182v

[Activity log](#) [Download Examiner's Application](#)

**Application Info**

Name:	SENANAYAKA MUDIYANSELAGE PUNYA DILRUKLSHI BANDARA
Submitted At	2023-02-28 14:48:39
Status	Application submitted!

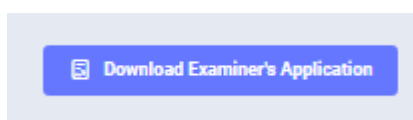
[Reset the Exam Application](#)

**Exam Application Summary**

Name	SENANAYAKA MUDIYANSELAGE PUNYA DILRUKLSHI BANDARA
NIC	877400182v
Address	Zonal Education Office, Colombo 10
Telephone	0713846304

Figure 12

Click This



Click this to download the application




<p>N.B. You will not be qualified for evaluation of answer scripts if you, a member of your family, resident or a relative appeared for this examination. Fill and send this application before ..... 2023.</p>		<table border="1"> <tr> <th colspan="2">For office use</th> </tr> <tr> <td>Applied/ not applied for Evaluation Marks Finalize of this examination</td> <td style="text-align: center;">Yes No</td> </tr> <tr> <td></td> <td style="text-align: center;"><input type="checkbox"/> <input type="checkbox"/></td> </tr> </table>	For office use		Applied/ not applied for Evaluation Marks Finalize of this examination	Yes No		<input type="checkbox"/> <input type="checkbox"/>
For office use								
Applied/ not applied for Evaluation Marks Finalize of this examination	Yes No							
	<input type="checkbox"/> <input type="checkbox"/>							
<p><b>Department of Examinations, Sri Lanka</b>  <b>Mulika Piriven Final Examinations-2022(2023)</b>  <b>Updating Details of Marking Examiners</b></p>								
<p>01 Subject applying for evaluations: Marker <input type="checkbox"/> EMF <input type="checkbox"/> Both <input type="checkbox"/></p>								
<p>(i) : 1 - Sinhala  (ii) : 1 - Sinhala  (iii) : 1 - Sinhala</p>								
<p>02 Name in Full: MRS.SENANAYAKA MUDIYANSELAGE PUNYA DILRUKLSHI BANDARA</p>								
<p>03 NIC: 877400182v</p>								
<p>04 (a) Address  Official : Zonal Education Office, Papiliyana Road, Colombo 10  Private : No 21, Pitipana South, Honagama</p>								
<p>(b) District  Permanent Residence : RATNAPURA  Present Working : COLOMBO  Present residence : RATNAPURA</p>								
<p>(c) Telephone No  Official : 0112784422  Private : 0713846304  Whatsapp : 0113661122</p>								
<p>05 Date of Birth : 1987-08-28  Years: 35 Years 6Months 0Days</p>								
<p>06 Present post: State Secretary  Service period in the post:  Years: 4  <small>(if a service extension has been given, attach a certified copy of the relevant letter)</small></p>								

Figure 13

10. Complete the downloaded application (You have to fill some fields manually Eg:- Time Table....) and hand it over to the head of the institute.
11. Send the hard copies of all applications to the Department of Examinations according to the given common instructions.

- For further details, contact;  
**Institutional Examinations -Evaluation Branch – 0112786235, 0112785105**  
**Email Address:- examdept.evaluation@gmail.com**

- For more technical support contact;  
**Online Unit - 0113671568, 0113661122**