



HDFC BANK

An ideal opportunity to advance your career in banking, with a bank which has served the nation for four decades standing by all stakeholders, providing shelter and support in fulfilling aspirations of Sri Lankan business community through diversified financial solutions.

The Bank is in the process of chartering into new vistas of development banking.

We are looking for a high caliber Compliance Officer, with exposure in the areas of financial services sector and regulatory landscape.

COMPLIANCE OFFICER

Key Responsibilities :

- Responsible for conducting audits and inspections to ensure the bank adheres to the applicable internal and external laws, regulations, policies and procedures.
- Ensure that the reviews are carried out at appropriate frequencies to assess compliance with regulatory requirements and compliance standards.
- Understand and apply all new legal and regulatory developments relevant to the business of the Bank.
- Be the Central point of contact on all compliance-related issues to all stakeholders.
- Implement/practice/update the applicable statutory guidelines (including CBSL, CSE, FIU, and other regulators) to comply with the same whilst assuring no violations within the organization.
- Liaison with CBSL and initiate prompt actions to safeguard the stakeholders of the bank

Educational Qualifications :

- A degree in Banking/Business Administration/Finance/Accountancy/Economics/Law or a related discipline from a recognized University.
OR
Associate Member of the Institute of Bankers (AIB)/Institute of Chartered Accountants of Sri Lanka (CASL) / Association of Chartered Certified Accountants (ACCA)/Chartered Institute of Management Accountants (CIMA-UK)/Institute of Certified Management Accountants (CMA)/Attorney-at-Law.
- Qualifications in Banking Regulatory Compliance are preferred.

Experience :

- Minimum 10 years experience in the finance & banking sector, out of which a minimum of 5 years in a managerial or higher capacity and possess experience and thorough knowledge in the compliance function.
- Sound knowledge of regulatory compliance, Anti Money Laundering procedures, Corporate Governance and Ethics.

Age Limit : Preferably below 50 years.

An attractive remuneration package awaits the right candidate

APPLICATION PROCEDURE

Applications with two non-related referees should be sent via email to : **careers@hdfc.lk on or before 14.02.2024** indicating the position applied in the subject line of the e-mail.

Those who do not possess the required qualifications and experience as at the closing date will not be eligible to apply for the above posts. Any application not meeting the required qualifications or received after the deadline will be rejected without any notice.

Candidates who fail to provide originals of relevant documents at the interview will not be appointed under any reason for this post.

Any form of canvassing will be a disqualification.

HDFC Bank reserves the right to postpone or cancel the recruitment. Only short-listed candidates will be contacted for the next step of the recruitment process.

Assistant General Manager - H R & Administration
HDFC Bank of Sri Lanka
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