



## ARE YOU THE ONE ?

## JOIN US AS COLLECTION ADVISOR

Careers with our Collections / Recoveries team allow you to immediately start in a role where your contribution will directly impact towards business growth.

### The Job

- ▶ Handling and achieving the set target within the given period.
- ▶ Maintaining a good rapport with internal and external customers.
- ▶ Monitoring and handling third party recovery agencies.
- ▶ Portfolio review and irregularities to be submitted to the team leader as per the requirement.
- ▶ Ensure issues identified, addressed and appropriate solutions given to customers.
- ▶ Ensure all escalations and complaints are resolved within the SLS.
- ▶ Actively participate for training programs, team gatherings and apply learning outcome to work in the present environment accordingly.

### The Person

- ▶ Should have passed GCE Advanced Level OR GCE Ordinary Level examinations.
- ▶ Possess excellent command in Sinhala & English language, both written and spoken.
- ▶ Age should be below 24 years.
- ▶ Strong negotiation skills.
- ▶ A team player with positive attitude and committed to achieving business goals.
- ▶ Should be polite, patient and solutions focused with customers.
- ▶ Possess excellent listening and problem-solving skills.
- ▶ Full or partial professional / academic qualification.
- ▶ Participation in sports activities.

The right candidate can look forward to a competitive remuneration package inclusive of performance-based commissions and excellent career prospects.

Applications must be forwarded to [jobs@unionb.com](mailto:jobs@unionb.com) with the names of two non - related referee. The email subject line must state "Collection Advisor". All applications will be treated with strict confidence. Only shortlisted applicants will be notified

**We are an Equal Opportunity Employer.**



# UNION BANK