



# Growth is a mindset. Ready to nurture yours?

Seylan Bank, one of the most progressive banks in the country, is seeking a competent and forward thinking person to fill the following vacancy. This is your opportunity to join our dynamic team and move towards your career goals.

## Branch Audit Associate /Audit Executive

### Job Responsibilities

- Carry out branch inspections covering the branch credit operations and conduct credit related branch process audits as directed by respective branch audit Unit Head
- Participate in surprise branch visits, conduct inspections and report all exceptions observed.
- Proactively interact with Auditee to gather information, resolve problems, and make recommendations for business and process improvements.
- Liaise with managerial staff present findings and recommendations and to prepare the audit report.
- Ensure audit issues are adequately supported by documentary evidence and detailed documentation.
- Review new GCLs/ SIMs and suggest amendments to the audit work sheets
- Perform other job related duties as necessary requested by the Unit head.

### The Person

- Minimum 5-6 years of experience in Branch Credit department.
- A bachelor's degree in Finance/Accounting or full or part qualification in Banking conducted by IBSL or CA / CIMA / CMA / ACCA will be an added advantage.
- Professionalism, dependability, integrity and trustworthiness combined with a cooperative attitude.
- Understanding of generally accepted auditing standards and common audit procedures and techniques.
- Highly motivated self-starter with ability to multi task and complete assignments within time constraints and deadlines.
- Ability to travel outstation and work long hours as and when required.

If you fulfill the above criteria, we invite you to email your cv along with a recently taken photograph to [careers@seylan.lk](mailto:careers@seylan.lk) within 7 days of this advertisement.