



# Growth is a mindset. Ready to nurture yours?

Seylan Bank, one of the most progressive banks in the country, is seeking a competent and forward thinking person to fill the following vacancy. This is your opportunity to join our dynamic team and move towards your career goals.

## Assistant/Officer - Finance

### Job Responsibilities

- Prepare and submit monthly management accounts for Branches/Seylan Business Units.
- Review management accounts variances and ensure accuracy
- Prepare periodical financial statements for publication
- Prepare periodical reports for regulator
- Maintain the Bank's general ledger
- Coordination with branch/business units, Internal and External Auditors and regulators
- Update relevant policy documents
- Process relevant Journal entries to the core banking system
- Carry-out General Ledger reconciliation (Eg; Debenture interest & capital payable)
- IFRS computations (ECL, Fair Value, EIR, etc...) for reporting
- Prepare dashboards and other reports for management meetings
- Be a team member for projects carried-out by the Finance department

### The Person

- Minimum 2 – 5 years of experience in banking with exposure to finance
- Prior experience in Financial Services sector or Audit experience in financial services is preferable
- Full or Part qualification in CA/ACCA/CIMA
- A Degree in Accounting/Finance from a recognized university will be an added advantage
- Proficiency in MS Excel

If you fulfill the above criteria, we invite you to email your cv along with a recently taken photograph to [careers@seylan.lk](mailto:careers@seylan.lk) within 7 days of this advertisement.