



Growth is a mindset. Ready to nurture yours?

Seylan Bank, one of the most progressive banks in the country, is seeking a competent and forward thinking person to fill the following vacancy. This is your opportunity to join our dynamic team and move towards your career goals.

Executive - Pawning

Job Responsibilities

- Review pawning limit approval requests received from branches, obtain approvals and maintain records on excesses granted
- Efficiently handle and respond to queries from branches on pawning.
- Verify and follow up on inspection reports submitted by inspection officers after visiting branches, and issue written instructions to branches to rectify errors.
- Authorize pawning passwords through the user management system.
- Conduct market surveys and inform senior management regarding changes in competitor interest rates and advance amounts to facilitate timely adjustments.
- Attend to pawning auctions related task as required.
- Assist in responding to audit queries from the Central Bank and external / internal Auditors.
- Support any system developments proposed for pawning by closely liaising with IT department.
- Ensure approved changes in the advance amount /interest rates are promptly updated in the pawning system.
- Prepare daily reports and reconcile any differences on the same day by liaising with branches.
- Assist the Marketing department in promoting pawning products among branches

The Person

- Minimum 6-7 years of experience in banking with experience in pawning
- Full or part qualification in banking from IBSL
- Excellent communication skills and analytical skills.
- Ability to handle multiple tasks and special projects to support the Pawning Unit

If you fulfill the above criteria, we invite you to email your CV along with a recently taken photograph to careers@seylan.lk within 7 days of this advertisement.