

# NATIONAL MEDICINES REGULATORY AUTHORITY

## VACANCIES

Applications are invited from qualified Sri Lankan citizens for the following vacancies in the National Medicines Regulatory Authority.

These posts are permanent with entitlement for Employees Provident Fund and Employees Trust Fund. The National Medicines Regulatory Authority is stationed only in Colombo with no other branches elsewhere and as such there are no transfers.

### 01. LEGAL OFFICER : (No. of Vacancies - 01)

#### Qualifications

##### External Candidates:

Having obtained an LLB degree recognized by the University Grants Commission and taken Oaths as an Attorney of the Supreme Court

and

Possessing a minimum of one year experience in the relevant field after taking Oaths as an Attorney in the Supreme Court.

##### Internal Candidates:

Having completed the qualifications for the external candidates above.

### 02. INTERNAL AUDITOR : (No. of Vacancies - 01)

#### Qualifications

##### External Candidates (1 or 2 below)

1. Having obtained a degree in Accountancy / Commerce / Financial Management / Business Administration (Finance) or any other degree in the subject field relevant to the post recognized by the University Grants Commission.

and

Possessing a minimum of one year service experience in the auditing field in a Government, State Corporation, Board, Statutory Institute or a reputed private institute after obtaining the degree.

2. Having passed the intermediate examination in a recognized Chartered Professional Institute that suits the subject field relevant to the post and having obtained a minimum of one year experience in the auditing field in a Government State Corporation, Board, Statutory Institute or a reputed private institute after obtaining qualifications.

##### Internal Candidates

Having completed the qualifications for external candidates above.

**Age:** Should not be less than 22 years and not more than 45 years. The upper age limit will not apply to internal candidates.

##### Salary step relevant to the post:

As per Management Services Circular No. 02/2016 - MM 1-1 Rs. (53,175 - 10x1,375 - 15x1,910 - 95,575)

Starting salary step in the salary scale Rs. 53,175/= and approved allowances.

##### Method of Recruitment

By an open competitive examination and/or selection on the results of a structural interview held by a Board appointed by the appointment authority.

##### Other matters:

Every applicant;

i. Should be a citizen of Sri Lanka

ii. Should be physically and mentally fit enough to perform the duties assigned to the post well and to serve in any part of the island

iii. Should be of a good moral character.

● Those who are employed in Government, Semi Government institutes should send their applications through the respective heads of the institute.

Duly perfected applications should be sent by email to [cv@nmra.gov.lk](mailto:cv@nmra.gov.lk) or by registered post to reach the Chief Executive Officer, National Medicines Regulatory Authority, State Engineering Corporation Building, 02<sup>nd</sup> Floor, No. 130, W.A.D. Ramanayake Mawatha, Colombo 02, on or before 07.10.2024. The post applied for should be entered as the subject in the email and marked on the top left hand corner of the envelope.

**Chairman,  
National Medicines Regulatory Authority**