



# UNIVERSITY OF COLOMBO SRI LANKA

## VACANCIES (On Contract basis)

Applications will be entertained from suitably qualified applicants for the following post at the University of Colombo.

### Project Assistants/Programme Assistants

#### Minimum Qualifications

1. Should possess a degree from a recognized University
2. Must be a citizen of Sri Lanka.
3. Should possess a good command of English.
4. Must be proficient in using computer application software.
5. Should demonstrate strong analytical and communication skills.
6. Must have a good character.

**Age** : between 18 and 45 years on the closing date of application

**Remuneration** : Rs. 32,500/- + Cost of Living Allowance + EPF (12%) + ETF (3%) and government-approved allowance Rs. 5,000/- as per UGC Circular No. 02/2022

**Period of Contract** : One year

#### GENERAL CONDITIONS

This appointment is on a contract basis, initially for a period of one year. However, the University may consider extending the service of the selected candidate depending on satisfactory performance and the requirement of the university during the period of the contract.

Instructions for completing the application process can be obtained by visiting the University Website. (<https://cmb.ac.lk/vacancies>)

All applications should be submitted by filling out the Google Form under the relevant link given on the university website. <https://forms.gle/WGojzAgge1M2dkVN6>

It is compulsory to send the hard copy of the same generated PDF document with the signature of the Candidate. Any Alterations made to the original document and non-submission of the hard copy of the original PDF document cause disqualification from the selection process. If the Prospective candidate is currently employed at a higher educational institution, government department, or government corporation, the recommendation of the Head of the Institution shall also be included in the application.

Additionally certified copies of relevant educational (including transcripts), professional, extra-curricular and service certificates are also required to be enclosed to the said complete application and be forwarded the same under the registered post & email ([recruit@nonaca.cmb.ac.lk](mailto:recruit@nonaca.cmb.ac.lk)) to the "Senior Assistant Registrar/Non-Academic Establishments, University of Colombo, 94, Cumaratunga Munidasa Mawatha, Colombo 03" on or before 30.09.2024.

**Registrar**  
**University of Colombo**  
**Colombo 03.**

11.09.2024