

Marina Foods (Pvt) Ltd has been in business in Sri Lanka for the last 40 years. It has a long history of reliability, quality, customer service excellence and is a member of a group which is the largest player in the Sri Lankan edible oil Industry. For such a group, we provide the opportunity for the most successful applicants who are willing to take challenges...

The Marina logo consists of the word "Marina" in a white, sans-serif font, set against a red rectangular background. The logo is positioned in the top right corner of the page, partially overlapping a white circular graphic element.

Accounts Executive

Key Responsibilities:

- Maintain the debtor's accounts
- Coordinate with debtors to collect the payments, send the accounts statements on due dates
- Update debtor's ledgers
- Debtor's reconciliation
- Prepare weekly monthly collection plan
- Submit Daily/Weekly & Monthly collection reports
- Submit Weekly and Monthly debtor's' outstanding statements

Required Knowledge & Experience:

- AAT fully qualified/ CA part qualification or equal qualification
 - Proficiency in Oracle/ Quick book/ Excel & word
 - 2-3 years working experience in similar capacity
 - Priority will be given to candidates who are living close to **Colombo area**
 - Ideal candidate should be highly motivated and target-oriented team player who can work with minimum supervision to meet the company goal.
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Email your CV with the details of two non - referees to careers@nmk.lk on or before 18th September 2024

Marina Foods (Pvt) Ltd

No.627, Dr. Danister De Silva Mawatha, , Colombo 09

Mention the position on the subject of the email.

Only short-listed candidates will be contacted