



MINISTRY OF WATER SUPPLY AND  
ESTATE INFRASTRUCTURE DEVELOPMENT



INDIVIDUAL CONSULTANT FOR THE POSITION OF  
DIGITAL MARKETING CONSULTANT FOR CENTRE OF EXCELLENCE FOR  
WATER AND SANITATION  
(CEWAS)

CONTRACT NO: NWSDB/CEWAS/DMC/2023/05

EXPRESSIONS OF INTEREST (EOI)  
BID NOTICE  
EOI

(Consulting Services - Individual Consultant)

1. The Chairman, Consultants Procurement Committee now invites sealed bids from eligible and qualified bidders for NWSDB.

The consulting services ("the Services") include as a part of the process of repositioning and enhancing its brand image, NWSDB would like to hire an external consultant for the position of Digital Marketing Consultant on a Consultancy Contract. The consultancy service provider is aimed to be individual for **a period of one year**. The NWSDB invites eligible individuals who are interested in providing Services to submit their details. Interested individuals should provide information demonstrating that they have the required qualifications and relevant experience to perform the service. The qualification requirements are as follows:

**Required Qualifications:**

- A master's degree in marketing or IT or related field or a professional qualification which is equivalent to a master's degree  
and
- Minimum of five (05) years' experience in the field of digital marketing and content management.

A consultant will be selected in accordance with the Individual Consultant Selection (ICS) method set out in the Guidelines for Selection & Employment of Consultants, published by National Procurement Agency. Interested Consultants may obtain further information and EOI submission format from the address below during office hours (09:30 to 15:00)

Assistant General Manager (Tenders and Contracts),  
National Water Supply and Drainage Board  
P.O. Box 14, Galle Road, Ratmalana.

Expressions of Interest must be delivered to the address below on or before 10.00 hrs. on 28<sup>th</sup> August 2024.

Assistant General Manager (Tenders and Contracts),  
National Water Supply and Drainage Board  
P.O. Box 14, Galle Road, Ratmalana  
Tel 0112605328, Fax 0112635885,  
Email: [agmtenders@waterboard.lk](mailto:agmtenders@waterboard.lk)/ [agmtandc2019@gmail.com](mailto:agmtandc2019@gmail.com)

2. Bidding documents will be issued on submission of a written request.
3. Bidding documents can be collected between 09.30 hours to 15.00 hours on normal working days from 14.08.2024 to 27.08.2024.
4. Interested bidders may obtain further information from Tenders and Contracts Section, Galle Road, Ratmalana Sri Lanka on telephone numbers 94-11-2635885 or 94-11-2638999 Ext. No 1750 or facsimile No. 94-11-2635885 and bidding documents may be inspected free of charge during normal working hours at the Office of the Assistant General Manager (Tenders and Contracts), NWSDB, Galle Road, Ratmalana, Sri Lanka where documents are issued during normal working hours
5. Bids shall either be hand delivered or dispatched by registered post or courier to the address given above on or before the closing time & date.
6. All Bids will be opened at the same address soon after closing in the presence of the bidders' representatives who choose to attend. Late bids will be returned unopened.

**Chairman**

**National Water Supply & Drainage Board**