



IOM International Organization for Migration
OIM Organisation Internationale pour les Migrations
OIM Organización Internacional para las Migraciones

Vacancy Notice
For Short-term (2-3 months) Positions
Open to External Candidates

IOM, acting as implementing partner for the European Commission, is seeking to recruit a number of local staff for support functions assigned to the European Union Election Observation Mission (EU EOM) in Sri Lanka. All positions are short term assignments (2 to 3 months) based in Colombo (or in the regions of Sri Lanka) and offer successful applicants the opportunity to gain valuable experience of working for an International Organization.

All candidates, should be non-partisan and willing and flexible to work in an environment with an intensive workload, have excellent command of English, good analytical and drafting skills and be familiar with MS Windows, Excel and Outlook. Candidates must be willing to work flexible hours and be able to perform under tight deadlines. Female candidates are encouraged to apply.

VNE-16 IT Expert Assistant (2 Position)

Under the overall supervision of the IT Expert, the **IT Expert Assistant** will be responsible for assisting the IT Expert to install, and configure the LAN equipment and software to full operational capacity, prepare and implement all the necessary hardware/software configurations for full operation as a top-level LAN including workstations, file servers etc.; provide day to day administration, operation and maintenance of the office network, servers, as well as computers, including hardware and software; perform other functions/tasks when required. Desirable qualifications include an IT degree or appropriate higher education qualification and relevant experience of at least 3 years (preferably in International NGOs or International Organizations). Excellent English communication skills are essential. Fluency in any other local language would be an asset.

Applications should be submitted **by email to recruitment@eueomsrilanka2024.eu** as soon as possible and, at the latest, by **18 August 2024, clearly stating the position VNE number in the subject line.**

Each application should include a CV and a short cover letter **in English only**, plus **full contact details**. Only short-listed candidates will be contacted. Immediate availability to start working is required.