

## **Project Coordinator (Contract Basis)**

### **Qualifications**

Should possess a BSc. (Special) Degree in the field of Biological / Physical / Environmental / Geo-informatics / Marine resource management which is recognized by the University Grants Commission of Sri Lanka.

And

Postgraduate Qualification (Master's Degree) in the relevant field

And

More than 02 years of managerial-level experience in Public Service/Corporation/ Statutory Board/Institution or a reputed Private Institution.

with

- Fluent in English (writing and Speaking)
- Computer literacy (Word, Excel, PowerPoint internet skills and internet usage)
- Teamwork
- Experience in working with foreign agencies and delegates
- Driving License: Should have a valid Driving License

### **Other:**

**Additional educational qualifications and experience in financial management, procurement, and business administration fields would be an added advantage**

**Age:** Age should be not less than 30 years and not more than 55 years

**Salary** - Negotiable

**Location** - Colombo, Head Office

Application forms, Scheme of Recruitment (SOR), and terms of reference of the Project Coordinator can be downloaded from the Ocean University website [www.ocu.ac.lk](http://www.ocu.ac.lk) up to **19<sup>th</sup> July 2024**. Only the Applications sent on the specified form will be accepted. (Annex the copies of relevant documents). The envelope containing the duly filled application form must bear the name of the post applied for and the name of the Department on its top left-hand corner and it can be either hand-delivered or sent under registered post to reach the **Assistant Registrar, Human Resource Development, Ocean University of Sri Lanka No 51, Pannananda Mawatha, Mattakkuliya, Colombo 15. on or before 19<sup>th</sup>, July 2024**. Applicants from the University System/Government Departments/Corporations and Statutory Boards should channel their applications with the recommendation of the Heads of the respective Institutions.

Applications received after the closing date and incomplete applications and applications not submitted in the prescribed format of the Ocean University of Sri Lanka will be rejected without intimation. The University reserves the right to shortlist the candidates.

**Registrar,**

**Ocean University of Sri Lanka**

**No 51, Pannananda Mawatha, Mattakkuliya, Colombo 15.**

30<sup>th</sup> June, 2024