



## **Post of Assistant Registrar (Temporary/ on Contract Basis)**

### **Institute of Human Resource Advancement (IHRA) – University of Colombo**

Institute of Human Resource Advancement (IHRA) –University of Colombo invites applications from potential candidates for the post of Assistant Registrar (Temporary /on contract Basis) with the required qualifications.

#### **Qualifications:**

(a) Should possess a Bachelor's Degree with First or Second Class from a recognized University/ Higher Educational Institute.

OR

(b) Should possess a Bachelor's Degree with a Postgraduate Degree / Postgraduate Diploma in Administration/Management from a recognized University/Higher Educational Institute.

**Age:** Should not be less than Twenty-two (22) years.

**Method of Recruitment:** Selection by a structured interview.

**Period of Contract:** The post is temporary for a period of 06 months (Possibility for renewal if necessary).

**Salary:** The salary for the post is Rs.96, 000.00 (all-inclusive fixed salary) per month.

#### **Important:**

\*Submitting your application via Google Form is compulsory.

\*The duly completed application on prescribed forms together with the

1. Copies of all relevant academic and experience certificates
2. Copy of your response of the Google Form
3. Curriculum vitae
4. Copy of your National Identity Card

should be sent under registered cover to reach the Director, Institute of Human Resource Advancement (IHRA) – University of Colombo No: 275, Bhaudhaloka Mawatha, Colombo 7 on or before **20.06.2024**.

Link to the Google form, preferred qualifications, and other relevant details can be obtained by visiting the IHRA Website.