



INSTITUTE OF CHEMISTRY CEYLON

College of Chemical Sciences

(Incorporated by Act of Parliament No.15 of 1972)



VACANCIES

The Institute of Chemistry Ceylon is the successor to the Chemical Society of Ceylon (founded in 1941) and was established in the year 1971 for the general advancement of the science and practice of chemistry. The Institute was incorporated by Act of Parliament No.15 of 1972.

Applications are invited for the following posts from the citizens of Sri Lanka who possess the qualifications and experience specified under each post as given below;

1. SENIOR LECTURER IN APPLIED MANAGEMENT

Qualifications and experience :

1. Four-year first Degree in the field of Management

AND

A Doctoral Degree in the relevant field

OR

A Masters Degree in the relevant field obtained after a full-time course of study of at least 24 months duration (or an equivalent part-time course of study) with a research component by way of thesis/dissertation or A full time Masters Degree in the relevant field of a minimum of 18 months duration with at least 60 credits* of which not less than 15 credits* of research by way of thesis/dissertation { *One credit considered per course unit/module should be in accordance with the Sri Lanka Qualifications Framework (SLQF) }

OR

2. A general degree in Management with MBA or M Sc. in Management Studies (not less than 18 months duration)

AND

A Doctoral Degree in the relevant field

OR

3. Such academic or professional qualifications or professional experience acceptable to the Council of the Institute.

The candidates should have excellent understanding of the curriculum, course structure, students' expectations and highly energetic personality with positive attitude. Further, excellent communication, interpersonal, leadership, and collaboration skills are expected.

Preference will be given to candidates having training/experience/qualifications in teaching/learning development related work and 3 years of teaching experience in different areas of Management (operational aspects, industrial – chemical technology aspects, quality assurance/management, etc.) and subjects of Statistics/Mathematics.

Other terms:

Age : Not less than 30 years by the closing date of application

Salary Scale : Senior Lecturer Grade II: Rs. 140,000 – 5 x 2,500 – Rs. 152,500 + Other approved allowances

Appointment : The appointment is in the permanent cadre subject to three-year probation period which may be extended at the discretion of the Council of the Institute of Chemistry Ceylon.

2. SENIOR ACCOUNTANT

Qualifications and experience :

1. Qualification in ICASL/CIMA/ACCA. In addition, a Degree in the field of Finance or Accountancy is preferred.

AND

2. Minimum of five years' experience in a similar capacity. Candidates with exposure and experience in private higher educational institutes/private sector service industry preferred.

AND

3. Good knowledge in accounting packages preferably QB, sound IT knowledge and exposure to computerized accounting environment and experience in preparing financial accounts and budgets.

AND

4. Excellent supervisory, communication & interpersonal skills & high level of accuracy. Good written and oral communication skills in English.

Other terms:

Age : Shall be above 35 years and not more than 65 years by the closing date of application.

Salary : All-inclusive monthly salary will be Rs. 121,000/-

Appointment : The appointment is in the permanent cadre subject to three-year probation period which may be extended at the discretion of the Council of the Institute of Chemistry Ceylon.

3. SCIENTIFIC OFFICER

Qualifications and experience :

1. BSc. Honours degree in Chemical Science/Graduateship in Chemistry (GIC) qualification from the Institute of Chemistry Ceylon OR BSc. Special degree in Chemistry from a recognized university

AND

2. Postgraduate degree in Chemistry/Chemical Science from a recognized University/Institution

3. Experience in laboratory instrument handling and maintenance, supervision of research students in the field of Chemical Science and product analytical services will be an added qualification

Other terms:

Age : Not less than 22 years and not more than 35 years by the closing date of application. The upper age limit will not be applicable for internal applicants.

Salary : All-inclusive monthly salary will be Rs. 101,200/-

Appointment : The appointment is in the permanent cadre subject to three-year probation period which may be extended at the discretion of the Council of the Institute of Chemistry Ceylon.

4. TECHNICAL OFFICER (CHEMICALS & EQUIPMENT), GRADE III

Qualifications and experience:

1. Should pass in three (3) subjects including Chemistry at the G.C.E (A/L) examination in one sitting in the **Science Stream**.

AND

2. N.V.Q. Level 5 qualification in one of the following study programmes:

- i. Higher National Diploma in Engineering (HNDE) specializing Electronics Engineering
- ii. National Diploma in Technology (NDT) in Chemical/Electrical Engineering
- iii. National Diploma in Technology/Engineering Sciences

OR

Any other relevant qualification in respect of handling chemicals/equipment

3. Minimum of one year's experience directly related to the above-mentioned job profile. Applicants possessing sound knowledge in electronics and hands-on experience in equipment handling will be an added advantage.

Job profile/main responsibilities:

1. Regular maintenance of laboratory equipment and documentation on their status.
2. Trouble shooting (identifying faults) and repairs of laboratory equipment.
3. Communication with laboratory equipment maintenance/service agents and companies as needed.
5. Examination of the condition of newly arrived laboratory equipment.
6. Attend to the needs of students in teaching/research laboratories.

Other terms:

Age : Not less than 22 years and not more than 35 years by the closing date of application.

Monthly Allowance : The all-inclusive monthly allowance will be Rs.64,487/-

Appointment : The appointments as the Technical Officer (Chemicals & Equipment), Grade III is initially for 01-year contract renewable. Premature termination of the contract shall be subject to 2 months advance notice to the Institute.

- A trade test would be conducted as applicable.

GENERAL CONDITIONS :

- The employee will be a member of the Employees' Provident Fund and Employees' Trust Fund and contributions would be made to the said schemes by the Employer and Employee in accordance with the relevant Acts.
- Working on week-ends is essential but two week-days will be given off in lieu.
- **Languages/skills** - Excellent written and verbal communication skills in English /Sinhala is a must with sound knowledge in Microsoft office packages.

Only short-listed applicants based on the highest qualifications and experience, will be called for an interview and selection will be based on the performance at the interview. Applications received after the closing date will not be considered. Incomplete applications will be rejected.

Self-prepared applications giving all particulars of qualifications, experience and other relevant information with two non-related referees should be sent under registered cover with the name of the post as appearing in the advertisement written on the top left-hand corner of the envelope to the **Registrar, Institute of Chemistry Ceylon, 341/22, Kotte Road, Welikada, Rajagiriya** by registered post or by an e-mail vacancy@ichemc.edu.lk not later than 19/05/2024.

Registrar

Institute of Chemistry Ceylon

26/04/2024