

POSTGRADUATE INSTITUTE OF MEDICAL SCIENCES (PGIMS) University of Peradeniya

ADVERTISEMENT for the Post of Accounts Assistant (On Assignment Basis)

Applications are invited from eligible candidates for the above post to the Postgraduate Institute of Medical Sciences, University of Peradeniya.

Required Qualifications:

- Should have Passed the G.C.E. (O/L) Examination in six (06) subjects in one sitting with credit passes in Sinhala /Tamil, English and Mathematics.
- Should have Passed in all subjects at G.C.E. (A/L) Examination at one-sitting in Commerce Stream.

Of

Any other accountancy or related qualification obtained from a recognized institute.

- Skills in computer-based applications.
- Good command in English and good communication skills.
- Age: Not more than 30 years on the closing date of applications.
- Working days: 5 days per week including weekends.

Appointment is initially for a period of 06 months on assignment basis and will be extended based on performance. A monthly allowance of Rs. 30,000 will be paid.

Self-prepared applications should be forwarded with certified copies of relevant educational/ professional and service certificates under registered cover to the Assistant Registrar, Postgraduate Institute of Medical Sciences (PGIMS), Getambe, Peradeniya on or before 16th April 2024 mentioning the position applied in the top left-hand corner of the envelope.

The PGIMS reserves the right to shortlist applicants. Applications submitted after the closing date will not be considered.

Assistant Registrar/PGIMS University of Peradeniya Tel: 081–2389757 27th March 2024