



State Mortgage & Investment Bank

Career Opportunities as Trainee Banking Assistants

SMIB as the premier housing bank to the Nation, we are committed to providing excellent service to our clients while fostering a supportive and collaborative work environment for our employees. As an equal opportunity employer, we celebrate diversity and are committed to creating an inclusive environment for all employees. SMIB is currently seeking dedicated and dynamic individuals to join our team as Trainee Banking Assistants.

If you are passionate about delivering exceptional customer service and are looking for an opportunity to grow in the banking industry, we encourage you to apply. Join us in shaping the future of banking and making a positive impact in the lives of our customers.

Qualifications:

Passed 6 subjects in G. C. E. Ordinary Level with at least 5 credit passes including Mother Language (Sinhala/Tamil), Mathematics and English Language obtained at one sitting.

And

Passed in G.C. E. Advanced Level with 3 passes (excluding General English and General Knowledge) obtained at one sitting.

Having passed in General English will be considered as an added advantage and Preference will be given to those who possess knowledge on computer applications

Age: Not more than 22 years as at the closing date of the applications

Selection Procedure: The knowledge of shortlisted candidates will be tested by written examination. Candidates those who obtained 50% or over marks for examination will be called for the interviews.

Training and Placement:

The appointees will be required to undergo a training period of two years covering all aspects of banking. Six-monthly assessments will be carried out during the training period. Absorption to the permanent cadre will be considered only after producing the certificate on completion of Intermediate in Applied Banking & Finance (IABF) of IBSL.

Those who absorbed in to the permanent cadre will be place in Banking Assistant Gr. III (Salary Grade IX (a) on the initial salary step of the salary scale of Rs. 41,670 – 320 x 20 - 48,070 per month together with Bank approved allowances (10% Allowance, Cost of Living & Rent Allowance).

Probation Period:

Confirmation will be subject to probation period of one year, which compute after the training period of two years and evaluation of performance during the probation period.

Remuneration:

Trainees will be paid a fixed monthly allowance (all inclusive) during the two years training period:

First Year	-	Rs 33, 500.00
Second Year	-	Rs.38, 500.00

Applications:

If you wish to apply, your application in the prescribed form should be sent by registered post to reach the undersigned on or before **25.03.2024**. Applicants are strictly advised to adhere to the prescribed application form.

The prescribed application form could be obtained from SMIB website, www.smib.lk or by sending a self-addressed stamped envelope (9"x4" in size) addressed to Assistant General Manager (Human Resources and Logistics), State Mortgage & Investment Bank, No.269, Galle Road, Colombo 03.

All applications will be treated in strict confidential and any form of canvassing will be regarded as a disqualification. The Bank reserves the right to decide the selection, postponement or cancellation of recruitment or any other action and/or change the selection criteria for this recruitment. The decision of the Board of Directors will be final and conclusive.

Applications should be sent under Registered Post to;

**Assistant General Manager-HR & L
State Mortgage and Investment Bank,
No.269, Galle Road,
Colombo 03.**