



SRI LANKA MEDICAL COUNCIL

VACANCY

LEGAL OFFICER

The Sri Lanka Medical Council (SLMC) invites applications from qualified citizens of Sri Lanka who would provide legal assistance to the Head of the Legal Unit of the SLMC.

Method of Recruitment

The candidate who receives the highest marks on the results of an eligibility assessment conducted by an eligibility assessment interview board appointed by the SLMC from among the applicants, who have fulfilled the qualifications specified in the notification will be recruited to the vacancy. The eligibility assessment interview will be conducted in conformity with the marking scheme approved by the SLMC.

Required Qualifications

Educational/Professional Qualifications

- Should have been sworn in as an Attorney at Law (AAL) in the Supreme Court of Sri Lanka

Experience

Should have active professional experience of not less than three (03) years after swearing in as an Attorney-at-Law. (the documents to be furnished at the interview as proof of active professional experience should clearly indicate the period of experience, date, and the official seal of the attestor).

OR

Should have not less than three (03) years' experience in a legal post* in a state institution after swearing in as an Attorney at Law of the Supreme Court. (these facts should be confirmed by a letter issued by the Secretary/Head of Department/Institution and it should include the basic qualifications of recruitment to the relevant legal post/posts for which experience is applicable).

*** A Legal post is a post having a Law Degree or Sworn in as an Attorney-at-Law being a basic qualification of recruitment.**

Possession of a Law degree (LLB) recognized by the University Grants Commission, or any other postgraduate qualifications will be considered as an added qualification.

Physical Qualifications

Every candidate should be physically and mentally fit to perform in the post.

Duties and Responsibilities:

- Assist in all legal/legislative matters connected with the SLMC under the guidance of the Head/Legal of the SLMC.
- Regularly liaising with the Attorney General's Department, Legal Draftsman's Department and the Legal Unit of the Ministry of Health on legal /legislative matters related to the SLMC under the guidance of the Head/Legal unit.

Terms of Employment

- This post is permanent.
- This appointment is subject to a probationary period of three years.
- The responsibilities and duties (Terms of Reference) of the post will be made available to the selected candidate.
- The selected candidate will be entitled to the Employees' Provident Fund and Employees' Trust Fund.
- Applicants who wish to apply for part-time/contract positions will also be entertained. The contractual appointment will be for a fixed period of three (03) years, with the possibility of re-appointment for a second term based on performance.

Salary Scale

- Salary for the permanent post – MM 1-2-2016 Rs 54,550 – 10 x 1,375 – 15 x 1,910 = Rs 96,950/=
- The contractual salary and other emoluments will be as determined by the Sri Lanka Medical Council.

Age

- Should be not less than 21 years of age and not more than 45 years as at the closing date for applications. (this age limit does not apply to those already in government services).
- Age limit for contractual appointments: As per the relevant government circulars.

Application Process

Applicants should submit the full Curriculum Vitae along with a cover letter (sent through the Head of the Institution, if the applicant is employed in the state sector, with the assurance of releasing the officer, if selected) to highlight his/her suitability for the post, to reach the following address **on or before 25th March 2024**. The top left corner of the envelope should state "Recruitment to the post of Legal Officer" and applications should be submitted by Registered Post or sent via email to the Registrar/SLMC.

Note: If any of the information mentioned in the application sent by the applicant is found to be false or erroneous before being recruited, the applicant's candidature will be cancelled. If such false or misleading information is discovered after recruitment, action will be taken for dismissal subject to the relevant disciplinary procedure.

The Registrar

Sri Lanka Medical Council

31, Norris Canal Road,

Colombo 10.

registrar@slmc.gov.lk

03rd March 2024