



SOUTH EASTERN UNIVERSITY OF SRI LANKA

INVITATION FOR APPLICATIONS

POST OF VICE-CHANCELLOR

The Council of the South Eastern University of Sri Lanka in pursuance of Section 34 of the Universities Act No. 16 of 1978 and subsequent amendments and as per the terms and conditions set out in Commission Circular No.03/2023, invites applications from suitably qualified persons for the position of the Vice-Chancellor of the University.

Under the provisions of the Universities Act No. 16 of 1978, the Vice-Chancellor is a full time Officer of the University. The Vice-Chancellor shall be the Principal Executive Officer, the Principal Academic Officer and the Accounting Officer of the University. He/she shall be an ex-officio member and Chairman of both the Council and the Senate.

The Vice Chancellor shall, unless he/she vacates office earlier or is removed from office in terms of the Universities Act. No. 16 of 1978 as amended, holds office for a term of three years or until he/she completes his/her sixty fifth year whichever event occurs earlier.

The Vice-Chancellor will be responsible for providing academic leadership, formulating, conducting and introducing management policies and implementing the decisions of the Council, the general administration of the University and should, therefore uphold the principles of academic excellence, transparency, accountability, democratic management and effective non-partisan leadership.

The successful candidate should possess a record of high academic achievement including a strong research profile, proven leadership qualities and interpersonal skills to interact objectively with diverse interest groups, a clear understanding of policy issues, and commitment to the effective implementation of decisions. He/she should also possess a deep understanding of the ethos and mission of a University including commitment to the community (Prospective Applicants are invited to visit the University website <http://www.seu.ac.lk> for further details).

The Vice-Chancellor is eligible to be on the highest academic salary scale and is entitled to an entertainment allowance of 15% of the salary and other allowances applicable to the post.

The Selection process of appointing the Vice-Chancellor will be made in the manner set out in the Commission Circular No. 03/2023 dated 10 April, 2023 issued by the University Grants Commission which can be accessed at

https://ugc.ac.lk/attachments/2442_Commission%20Circular%20No.%2003-2023.pdf for the procedure for appointment.

The applicants should be citizens of Sri Lanka and shall be less than 63 years of age as at the closing date of applications.

The following documents should accompany applications.

- (i) A complete Curriculum Vitae of the applicant including **date of birth**.
- (ii) A personal statement of vision for the development of the South Eastern University of Sri Lanka and a brief account of what the applicant proposes to achieve if appointed to the post of Vice-Chancellor.
- (iii) If the incumbent Vice-Chancellor is an applicant or had held the post of Vice-Chancellor of the University before, he/she shall give a report highlighting accomplishments during his/her first period of the office, in addition to the documents mentioned in Section(i)& (ii) above.
- (iv) A letter from the employer indicating whether applicant could be released in the event of his/her appointment to the post, in case of an applicant serving in Public Service, Corporations, Statutory Bodies and Higher Educational Institutions other than the South Eastern University of Sri Lanka.

Candidates for the post of Vice-Chancellor shall be summoned for evaluation and for an interview at a Special Council meeting. In an exceptional situation, if any candidate is not in a position to appear before the Special Council meeting, he/she shall be allowed to appear via **virtual mode** with prior notice to the Secretary.

Candidates shall be summoned before the special meeting of the Council for a brief presentation of a minimum of ten (10) minutes duration but not exceeding fifteen (15) minutes.

Applications with relevant documents as requested above should be addressed to **Registrar, Office of the Registrar, South Eastern University of Sri Lanka, Oluvil** and sent under confidential registered cover or courier or hand delivered to reach the above office at or before 3.00 p.m. on **11.03.2024**. In addition, a soft copy of the above documents together with any other supporting documents in PDF format should be submitted to the email address: registrar@seu.ac.lk.

No applications will be accepted after the closing date. The envelope containing the application with other documents must be marked as **"Post of Vice-Chancellor"** on its top left-hand corner.

M.I. Nawfer

Acting Registrar and Secretary to the Council

South Eastern University of Sri Lanka

08.02.2024