



INSTITUTE OF BIOCHEMISTRY, MOLECULAR BIOLOGY AND BIOTECHNOLOGY (IBMBB) UNIVERSITY OF COLOMBO

POST OF DIRECTOR

Applications are invited from citizens of Sri Lanka for the Post of Director, Institute of Biochemistry, Molecular Biology and Biotechnology (IBMBB), University of Colombo from suitably qualified and experienced persons to manage and lead the Institute of Biochemistry, Molecular Biology and Biotechnology.

The Director of IBMBB shall be a full-time officer of the Institute and be the principal executive, academic and accounting officer. He/ She shall be responsible for the maintenance of discipline within the Institute. He/ She shall be an ex-officio member and the Chairman of the Board of Management.

The applicant/nominee is expected to be a person of high academic caliber and integrity with a record of excellent research publication profile, proven leadership qualities with high level of interpersonal skills and should have a clear understanding of policy issues.

1. Qualifications:

- Should possess a Doctor of Medicine (MD/MS) or Doctorate (PhD or equivalent) in Biochemistry, Molecular Biology, Genetics, Biotechnology, Immunology, Microbiology or a related field.
- Previous administrative experience in Higher Education, especially in Biochemistry, Molecular Biology, Genetics, Biotechnology, Immunology, Microbiology or a related field will be an advantage.

2. Age:

Applicants should be less than 63 years of age on the closing date of applications.

3. Salary Code:

Rs. 117,350 - 13 x 2700 - 152,450/= p.m. U- AC 5 (II) and allowances applicable to the post

If the applicant is a teacher as defined in the University Act, drawing a salary higher than the above, he/ she will be placed at the salary drawn at present with academic allowance and other allowances as per the UGC Circulars.

N.B. Those who are presently in government service and drawing a salary exceeding the initial of the above salary scale will be placed at an equivalent salary point.

The terms and conditions of appointment will be governed by the provisions of the Universities Act No. 16 of 1978 (as amended) and the Institute of Biochemistry, Molecular Biology and Biotechnology Ordinance No. 01 of 2003.

4. Term of Office

Three (03) years from the date of appointment or until he/she completes sixty-five (65) years of age, whichever occurs earlier.

5. Other Benefits

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| i. Official Transport | iii. University Provident Fund contribution |
| ii. Entertainment Allowance | iv. Employees' Trust Fund contribution |

6. Submission of Applications

Prospective applicants need to submit their CVs **under registered post to the Senior Assistant Registrar, Institute of Biochemistry, Molecular Biology and Biotechnology, University of Colombo, No. 90, Cumaratunga Munidasa Mawatha, Colombo 03** on or before **27th February 2024**.

Applicants are advised to indicate on the top left-hand corner of the envelope "**Application for the Post of Director**".

The following documents should accompany applications/ nominations

1. A complete Curriculum Vitae of the applicant/ nominee (with evidence) including the date of birth of the applicant (a certified copy of the Birth Certificate must be attached).
2. A statement of vision for the development of the institute.
3. Where the present incumbent Director is an applicant, he/she shall give a report highlighting accomplishments during his/her first period in the office in addition to the statement of vision as stated in No. 2.
4. A brief account of what he/she propose to achieve, if appointed to the Post of Director
5. A letter of consent from the nominee, in case of a nomination.
6. Certified copies of certificates of academic and professional qualifications and evidence for the leadership, research publications, appreciations and administration.

*** In addition, a soft copy of the above documents together with any other supporting documents in PDF format should be submitted via email (vacancies@ibmbb.cmb.ac.lk) on or before 27th February 2024. The post should be indicated on the subject area of the email.**

Applicants from Universities and Institutes established under the University Act, Public Service, Corporations and Statutory Boards should forward their applications through the respective Heads of such institutes.

Applications which are incomplete or illegible or do not conform to the requirements mentioned above or received after the closing date will be rejected without prior notice.

**Senior Assistant Registrar,
Institute of Biochemistry, Molecular Biology and Biotechnology,
University of Colombo,
No. 90, Cumaratunga Munidasa Mawatha,
Colombo 03.**

28.01.2024