



# THE OPEN UNIVERSITY OF SRI LANKA

## DEPARTMENT OF ORGANIZATIONAL STUDIES

### POST OF OPERATION ASSISTANT (ON CONTRACT)

Applications will be entertained from suitably qualified persons for the above post.

#### Qualifications:

- Should have passed the G.C.E. O/L examination with six subjects in one sitting or NVQ Level 04 or equivalent.
- Prior working experience, knowledge of office work, ability to read and understand English would be added advantages.

#### Duration of the appointment

Appointments will be made initially for six months and extendable up to two years based on performance.

#### Remuneration:

Fixed monthly allowance of Rs. 20,000 (inclusive of COL allowance) and will be entitled for EPF and ETF

Suitably qualified candidates are requested to be present for a walk-in-interview on 22<sup>nd</sup> October 2024 at 10.30 am at the Faculty of Management Studies, Colombo Regional Center of the OUSL.

Candidates are required to bring a CV, originals and certified copies of relevant Educational Certificates, Birth Certificate and National Identity Card for the interview.

Registrar,  
The Open University of Sri Lanka,  
Nawala, Nugegoda.  
15<sup>th</sup> October 2024

For clarifications, please contact 011288125