



# POSTGRADUATE INSTITUTE OF ARCHAEOLOGY

## INVITATION FOR APPLICATIONS POST OF DIRECTOR

The Board of Management of the Postgraduate Institute of Archaeology, University of Kelaniya in accordance with No. 11 of the Ordinance, No. 2 of 1985 and the provisions of University Grants Commission Circular No. 01/2024 dated 01st January 2024, invites applications for the Post of Director of the Postgraduate Institute of Archaeology (PGIAR).

The applicants should be citizens of Sri Lanka and should be less than 63 years of age and qualified and experienced to manage and lead the new appointment which will be effective from 11th March 2025.

The Director is a full-time officer of the Institute. In terms of the No. 11 of the Ordinance, No. 2 of 1985, the Director is the Principal Executive Officer, Principal Academic Officer and the Principal Accounting Officer of the Institute.

**The Tenure:** 03 Years from the date of appointment or completing the 65th birthday, whichever is earlier.

### **The following documents should accompany with the applications:**

- I. Complete Curriculum Vitae (with supporting documents) of the Applicant including the date of birth (a certified copy of the Birth Certificate must be attached) and contact details.
- II. A personal statement of vision for the development of the Institute.
- III. A brief account of what the applicant proposes to achieve, if appointed to the post of Director.
- IV. A letter from the employer indicating whether the applicant could be released in the event of his/ her appointment to the post, in case of an applicant serving in the Public Sector, Corporations, Statutory Bodies and Higher Educational Institutions other than the Postgraduate Institute of Archaeology.

The selection process will be made in terms of instructions given in the UGC Commission Circular No. 01/2024 dated 01st January 2024. The circular can be downloaded from the website: [www.ugc.lk](http://www.ugc.lk) or the Link: <https://shorturl.at/HPrD7>

Applications should be in a sealed cover/ envelope and addressed to the **Secretary to the Board of Management, General Administration Division, Postgraduate Institute of Archaeology, No.407, Bauddhaloka Mawatha, Colombo 07** and sent under registered post to reach the above office at or before **3.00 p.m. on 02nd November 2024**. Applicants are advised to indicate “**Application for the Post of Director**” on the top left-hand corner of the envelope .

In addition, a soft copy of the above documents together with any other supporting documents in PDF format should be sent via electronic mail to [sarpgiar@kln.ac.lk](mailto:sarpgiar@kln.ac.lk)

Applications received after the closing date or do not comply with the above instructions will be rejected.

**Secretary to the Board of Management  
General Administration Division  
Postgraduate Institute of Archaeology  
No.407, Bauddhaloka Mawatha  
Colombo 07.**

02.10.2024