

GOVERNMENT OF THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA

MINISTRY OF TRANSPORT & HIGHWAYS

VACANCIES - PROJECT STAFF

The Ministry of Transport and Highways calls applications to recruit Project Staff for the under-mentioned positions of the Railway Efficiency Improvement Project (CSRP) as per Management Circular 01/2019.

The Railway Efficiency Improvement Project (REIP) is being implemented with the Ministry of Transport and Highways and the Sri Lanka Railways under the loan of the Asian Development Bank (ADB).

Sri Lankan citizens with essential prerequisites in Proficiency in English, familiarity with government regulations, experience in working in the relocation of families under the donor-funded project, and computer literacy, are invited to apply for the undermentioned positions.

#	POSITION VACANT	No. of Vacancies
01	Social Safeguard Officer	01
02	Project Secretary	01

SOCIAL SAFEGUARD OFFICER (PS 06) - Number of Posts : 01

The social Safeguard Officer is responsible for implementing social and environmental safeguards, monitoring survey activities, and participating actively in social and Environmental surveys carried out by the relevant consultancies. Implement relocations and identify Social and Environmental issues related to all activities of the project, including Land Acquisition, relocation etc. and solve them as per the policy decisions taken by DPD, APD etc.

Required Qualifications:

1. A Bachelor's Degree in the relevant field which is recognized by the University Grants Commission.

Or

A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field

or

An associate membership/ A similar professional qualification obtained from a recognized professional institution in the relevant field

and

At least 4 years of experience (especially donor-funded project-related experience) in the required area of specification.

PROJECT SECRETARY (PS 06) - Number of Posts : 01

1. Having Passed the G.C.E.(O/L) examination in six (6) subjects with three (3) credit passes including English and Sinhala/ Tamil language.

with

A secretarial course from a recognized institution or pursuing examinations leading to chartered Secretary.

with

Minimum 06 years of experience in relevant field.

2. A Chartered Secretary with at least 05 years of experience in relevant field.

Salary Range:

Level PS 6 - Rs. 67,000.00 to Rs. 73,000.00 (Monthly Salary)

General Conditions:

1. Age Limit : below 64 years (above 64 years will not be considered.)
2. EPF Contribution of the employee will be 8 %, EPF Contribution of the employer will be 12 %, and ETF 3 % of the Monthly Salary.
3. Terms of Employment: Appointment will be on a contract basis for one year term initially with a facility for extension depending on the duration of the Project and satisfactory Performance.

Applications:

The applicants are requested to forward their curriculum vitae giving educational, professional qualifications, Project, and railway-related experience with two non-related referees under registered cover, on or before 27/12/2023 to reach the address **Project Director, Railway Efficiency Improvement Project, No. 217, Cotta Road, Colombo 08**. Please indicate the post applied for, on the top left-hand corner of the envelope. Applicants who are in the Government / Semi-Government Sector should forward their applications through Heads of the Departments and are advised to send an advance copy to ensure timely delivery of the application.

Secretary

Ministry of Transport & Highways
07th Floor, "Sethsiripaya", Stage II
Battaramulla

05/12/2023