



JUNIOR EXECUTIVE/ EXECUTIVE – HR & COMPLIANCE

Savinda Graphic Systems (Pvt) Ltd established in the year 1998 and located in the outskirts Colombo district, UDA Industrial Estate, Homagama, is a leading printing company that specialize in printing, inner cartons, hang tags and stickers, posters and danglers, books, brochures, magazines, periodicals, Folders, Calendars, posters and many more.

We have an opening for a suitable candidate who fulfils the following criteria's to join our team as a Junior Executive/Executive- HR and Compliance

- ❖ Full or part qualification in HRM
- ❖ Minimum 1-year experience in similar capacity
- ❖ Being confident to work under minimum supervision
- ❖ Good Knowledge in overall HR function including payroll
- ❖ Computer Literacy
- ❖ Proven ability to work effectively as part of team
- ❖ Excellent communication skills in both Sinhala & English

An attractive remuneration package will be offered to the selected candidate.

Send your resumes to hr@savinda.lk stating "Junior Executive/Executive - HR & Compliance" in the subject line.



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