

DEPUTY MANAGER FINANCE AND PLANNING

To carry out all activities in relation to the General Ledger reconciliation monitoring/ escalation process and the authorization/reviewing function for credit lines and Institutional Borrowings

THE JOB

- Monitor all the GL Reconciliations, controls and related framework as per the Bank's approved GL Reconciliation Policy
- Ensure periodical analysis are duly performed to strengthen the GL framework of the Bank
- Ensure extensive checks are carried out to identify long outstanding items and unreconciled items which need to be escalated to the relevant stake holders
- Prepare quarterly GL reconciliation monitoring Board paper and the Monthly GL reconciliation Memo
- Responsible in accounting of all the Institutional Borrowings/Credit Lines as per the Accounting standards
- Authorizing customer creation, repayment schedules, journal entries and reviewing interest and capital repayments in relation to credit lines
- Ensure all the covenant reporting is met on the timelines set by adhering to the respective Agreements and other related documentation in relation to the Institutional Borrowings and Credit lines
- Supervise all the system developments and process improvements related to the respective areas
- Liaise and coordinate with foreign lenders and provide the required information
- Liaise and coordinate with Internal and External Auditors in the audits of respective areas

THE PERSON

- Fully qualified in Chartered Accountancy or equivalent finance related professional qualification and graduate in finance
- Possess over 07 years of experience with a basic understanding on Finance
- Possess good presentation skills and communication skills
- Be a good team player and possess the ability to work under pressure
- Attention to detail and possess strong analytical skills

Please log into <https://www.ndbbank.com/careers> to apply by **19th December 2023**.



We will correspond only with the shortlisted applicants
"We are an equal opportunity Employer"



The future is banking on us

Vice President Human Resources