

# DEPUTY MANAGER – FINANCE

## THE JOB

- Work as a back-up for ALM support function and involves in assisting the decision making at the ALCO especially on liquidity and cash flow management functions of the Bank.
- Preparation of Periodic management reporting (Daily Pricing summary/LCR/SAL/MAL...etc) ALCO, IRMC and other management committees
- Preparation and involve in regulatory reporting to various statutory bodies (Maturity Analysis/ Stress Testing/ Liquidity and Cash flow management reports)
- Manage ALM software of the bank in preparation of the ALCO reports and ALM reporting pack. Liaise with IT Dept. and software vendor for any system related updates/issues.
- Provide necessary support to Treasury in Liquidity Management on a day to day basis.
- Preparation of Regulatory returns timely and accurately as per the regulatory guidelines and the Bank approved policy documents to Regulatory Bodies and to internal and external customers.
- Provide information and workings for all statutory audits, External audits & compliance reviews related to the area performed.
- Liaise with IT department to ensure the accuracy of extracted data and coordinate with them to ensure new product data/ new features and captured accordingly.
- Prepare Weekly Liquidity Coverage Ratio (LCR) of the bank (All currency/ LKR/ USD/ EUR/ GBP) which need to be circulated Treasury/ Market risk Mgt. Unit for decision-making. Assess the sensitivity of the same in different scenarios.
- Preparation of Regulatory returns as per the guidelines / directions issued by the CBSL periodically (Monthly, Quarterly, semi-annually & annually) & maintain the accuracy & the timeliness of the reporting.

## THE PERSON

- Possess full qualification in Banking or related field. Part qualification in Professional Accounting body (CIMA or CA Sri Lanka)
- Possess at least five years' experience in Finance and Banking related area
- Possess excellent communication skills ,analytical skills and co-ordination skills
- Possess the ability to multi task under pressure and be attentive to detail
- Proficiency in MS Office package (MS Excel & Access)
- Be system / software oriented

Please login to <https://www.ndbbank.com/careers> to apply on or before **16<sup>th</sup> November 2023**

We will correspond only with the shortlisted applicants

"We are an equal opportunity Employer"



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Vice President Human Resources