

Manager –Talent Acquisition

 Closing Date: 06th November 2023

Job Description

Thinking of making the next career leap? This is your opportunity, as we are on the lookout for an exceptional individual and a game changer to join us as the Manager – Talent Acquisition, to assist our Human Resources team, in order to be responsible in recruitment and selection of high caliber individuals who meet the job requirements as per the needs of the Bank, to facilitate the Human Resource planning for the bank, and to provide talent solutions using data and industry trends. If you are the right fit, you can map out a comprehensive career path with a groundbreaking team at the most innovative bank in Sri Lanka. A minimum of 8 Years in HR or a combination of Banking and HR with hands on experience in recruitment and selection and a degree or full/part qualification in HR is required for this job

Job Profile

- Facilitate the Human Resources planning for the Bank
- Responsible for recruitment and selection of high calibre individuals who meet the job requirements as per the needs of the Bank whilst adhering to service level agreements
- Ensure recruitment and employer brand building by participating in various career guidance fairs and educational exhibitions/ Institutions
- Ensure transfers are effectively managed
- Safeguard the Bank from potential losses by ensuring strict adherence to the Bank’s policy on resourcing
- Ensure staff promotions are done meeting laid down service level agreements
- Provide talent solutions using data and industry trends
- Develop, implement and managedigitalize processes and lean concepts at work

Special Skills

- Good negotiation and Interpersonal skills
- Knowledge of the Bank’s business model & skills requirement
- Familiarity with modern HR processes & strategic frameworks

Experience & Qualifications

- 8 years’ experience in HR or a combination of Banking and HR
- Out of the total experience 4 years at Deputy/Manager grade with hands on experience in recruitment & selection

OR

- 7 years’ experience in HR or a combination of Banking and HR
- Out of the total experience 3 years’ at Deputy/Manager grade with hands on experience in recruitment & selection
- A Degree or a full /part qualification in HRM